

Jessica Gerke

Pay Period

4/16/2023 to

4/30/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	4/16/2023								0.00	
Monday	4/17/2023	5.60							5.60	
Tuesday	4/18/2023								0.00	
Wednesday	4/19/2023								0.00	
Thursday	4/20/2023								0.00	
Friday	4/21/2023								0.00	
Saturday	4/22/2023								0.00	
Total Week		5.60	0.00	0.00	0.00	0.00	0.00	0.00	5.60	
Sunday	4/23/2023								0.00	
Monday	4/24/2023							8.00	8.00	
Tuesday	4/25/2023							8.00	8.00	
Wednesday	4/26/2023	2.38						3.00	5.38	
Thursday	4/27/2023	5.20							5.20	
Friday	4/28/2023							8.00	8.00	
Saturday	4/29/2023								0.00	
Total Week		7.58	0.00	0.00	0.00	0.00	0.00	27.00	34.58	
Sunday	4/30/2023								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		13.18	0.00	0.00	0.00	0.00	0.00	27.00	40.18	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

04/16/2023 to 04/30/2023

Regular	PTO	OT	DT	Total Hours
13.18	0.00	0.00	0.00	13.18

Time in	Time out	Duration	
April 17, 2023			5.60
8:30am (MDT)	9:09am (MDT)	0.65	MTG > MTG - Staff Meeting
9:09am (MDT)	10:50am (MDT)	1.68	PW > PW - Office Time
NOTES: Bear, coastline, pats glass			
10:50am (MDT)	12:24pm (MDT)	1.57	EQP > EQP - Parts Run
NOTES: Loader oil			
12:24pm (MDT)	2:06pm (MDT)	1.70	MTG > MTG - Staff Meeting
NOTES: School			
April 26, 2023			2.38
1:10pm (MDT)	3:33pm (MDT)	2.38	EQP > EQP - Grader Maintenance
NOTES: Wing			
April 27, 2023			5.20
9:16am (MDT)	11:17am (MDT)	2.02	STRTS > STRTS - Grading / Blading
11:17am (MDT)	11:39am (MDT)	0.37	EQP > EQP - Grader Maintenance
11:39am (MDT)	2:28pm (MDT)	2.82	STRTS > STRTS - Grading / Blading