

Hunter Brown

Pay Period

4/16/2023 to

4/30/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	4/16/2023								0.00	
Monday	4/17/2023	6.45							6.45	
Tuesday	4/18/2023	8.00							8.00	
Wednesday	4/19/2023	8.00							8.00	
Thursday	4/20/2023	8.00							8.00	
Friday	4/21/2023	8.00							8.00	
Saturday	4/22/2023								0.00	
Total Week		38.45	0.00	0.00	0.00	0.00	0.00	0.00	38.45	
Sunday	4/23/2023								0.00	
Monday	4/24/2023	8.00							8.00	
Tuesday	4/25/2023	8.57							8.57	
Wednesday	4/26/2023	8.00							8.00	
Thursday	4/27/2023	8.00							8.00	
Friday	4/28/2023	7.43		0.15					7.58	
Saturday	4/29/2023								0.00	
Total Week		40.00	0.00	0.15	0.00	0.00	0.00	0.00	40.15	
Sunday	4/30/2023								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		78.45	0.00	0.15	0.00	0.00	0.00	0.00	78.60	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

04/16/2023 to 04/30/2023

Regular	PTO	OT	DT	Total Hours
78.45	0.00	0.15	0.00	78.60

Time in	Time out	Duration	
April 17, 2023			6.45
8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	8:57am (MDT)	0.45	MTG > MTG - Staff Meeting
8:57am (MDT)	10:00am (MDT)	1.05	MTG > MTG - Other Governement
10:00am (MDT)	1:30pm (MDT)	3.50	EQP > EQP - Loader Maintenance
NOTES: research transmission oil leak.			
2:23pm (MDT)	3:00pm (MDT)	0.62	WTR > WTR - Service Call
NOTES: 309 S. Miller: turn off water.			
3:40pm (MDT)	4:00pm (MDT)	0.33	WTR > WTR - Service Call
NOTES: 209 S Commercial: Assess damaged meter pit.			
April 18, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	9:07am (MDT)	0.62	PW > PW - City Shop > Shop
NOTES: Prep shop for loader repair.			
9:07am (MDT)	9:16am (MDT)	0.15	WTR > WTR - Service Call
NOTES: 209 S Highho: Turn off water			
9:16am (MDT)	10:11am (MDT)	0.92	WTR > WTR - Service Call
NOTES: 209 S Highho: meter flooded, will not turn to off position. Canton visually confirm damage. ask John Stone about borrowed pump.			
10:11am (MDT)	10:39am (MDT)	0.47	WTR > WTR - Service Call
NOTES: 209 S Highho: repair spare pump at shop.			
10:39am (MDT)	12:42pm (MDT)	2.05	EQP > EQP - Loader Maintenance
NOTES: prep loader for incoming NAPA filter and new Trans. oil.			
12:42pm (MDT)	4:00pm (MDT)	3.30	EQP > EQP - Loader Maintenance
NOTES: Find and repair Trans. Oil leak. change remaining trans. oil and filter			
April 19, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	4:00pm (MDT)	7.50	EQP > EQP - Loader Maintenance
NOTES: perform all preventative maintenance checklists: full lubrication, full fluid inspections, deep cleaning cab, etc.			
April 20, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	12:03pm (MDT)	3.55	EQP > EQP - Backhoe Maintenance
NOTES: preventative maintenance checklists:full lubrication, full fluid inspections, deep cleaning cab, etc. cut short on account of low lubricant.			
12:03pm (MDT)	4:00pm (MDT)	3.95	EQP > EQP - F350 Truck Maintenance
NOTES: Assess ignition switch malfunction.			
April 21, 2023			8.00
8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs

8:30am (MDT)	9:02am (MDT)	0.53	EQP > EQP - Grader Maintenance
NOTES: prep for wing removal			
9:02am (MDT)	4:00pm (MDT)	6.97	STRTS > STRTS - Storm Drainage
NOTES: Larae drainage issues			

April 24, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	9:00am (MDT)	0.50	MTG > MTG - Staff Meeting
9:00am (MDT)	9:30am (MDT)	0.50	MTG > MTG - Other Governement
NOTES: Water project meeting.			
9:30am (MDT)	10:51am (MDT)	1.35	STRTS > Train - Streets
NOTES: get Tamper running.			
10:51am (MDT)	12:00pm (MDT)	1.15	WTR > WTR - Service Call
NOTES: 304 S Miller			
12:00pm (MDT)	2:54pm (MDT)	2.90	WTR > WTR - Service Call
NOTES: 403 Wiley: temporary cover for exposed culvert.			
2:54pm (MDT)	4:00pm (MDT)	1.10	WTR > WTR - Service Call
NOTES: inspect inside South Norris culvert.			

April 25, 2023 **8.57**

8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	12:24pm (MDT)	3.90	EQP > EQP - Parts Run
NOTES: get street Tampers running			
12:24pm (MDT)	2:50pm (MDT)	2.43	EQP > EQP - Parts Run
NOTES: exchange incorrect part for Bomber.			
2:50pm (MDT)	3:40pm (MDT)	0.83	WTR > WTR-WELL PROJECT
NOTES: observe well 5 installation.			
3:40pm (MDT)	4:34pm (MDT)	0.90	EQP > EQP - Backhoe Maintenance
NOTES: wash after TCG (John Stone) use.			

April 26, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	9:59am (MDT)	1.48	EQP > EQP - Grader Maintenance
NOTES: Pre-Op check, weekly walk around, PMs. prep for wing removal.			
9:59am (MDT)	11:51am (MDT)	1.87	EQP > EQP - Grader Maintenance
NOTES: wing removal step one.			
11:51am (MDT)	2:24pm (MDT)	2.55	EQP > EQP - Grader Maintenance
NOTES: wings removal step 2			
2:24pm (MDT)	4:00pm (MDT)	1.60	EQP > EQP - Grader Maintenance
NOTES: wings removal final step with Jessie.			

April 27, 2023 **8.00**

8:00am (MDT)	8:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:30am (MDT)	11:24am (MDT)	2.90	EQP > EQP - Parts Run
NOTES: ask Jerry's about Ignition Lock cylinder in person.			
11:24am (MDT)	11:59am (MDT)	0.58	EQP > EQP - Grader Maintenance

NOTES: add Transmission Oil

11:59am (MDT) 2:29pm (MDT) 2.50 PW > PW - City Shop > Shop

NOTES: set up tablet for city use.

2:29pm (MDT) 3:00pm (MDT) 0.52 STRTS > Train - Streets

NOTES: find temporary replacement for metal detector.

3:00pm (MDT) 4:00pm (MDT) 1.00 WTR > Train - Water

NOTES: assist Ivan working valves.

April 28, 2023

7.58

8:00am (MDT) 8:30am (MDT) 0.50 SWR > SWR - Sewer Logs

8:30am (MDT) 9:41am (MDT) 1.18 SWR > SWR - System Maintenance

NOTES: investigate chlorine analyzer fault.

9:41am (MDT) 10:43am (MDT) 1.03 WTR > WTR-WELL PROJECT

NOTES: open doors at booster station for TCG.

10:43am (MDT) 1:55pm (MDT) 3.20 PW > PW - City Shop > Shop

NOTES: remove remaining holiday lights.

1:55pm (MDT) 3:35pm (MDT) 1.67 PW > PW - City Shop > Shop

NOTES: investigate shed near recycle center.