

Jessie Gerke

Pay Period

1/1/2022 to

1/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	1/1/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	1/2/2022								0.00	
Monday	1/3/2022	4.90							4.90	
Tuesday	1/4/2022	6.83							6.83	
Wednesday	1/5/2022	1.00						7.00	8.00	
Thursday	1/6/2022							8.00	8.00	
Friday	1/7/2022							8.00	8.00	
Saturday	1/8/2022								0.00	
Total Week		12.73	0.00	0.00	0.00	0.00	0.00	23.00	35.73	
Sunday	1/9/2022								0.00	
Monday	1/10/2022	8.13							8.13	
Tuesday	1/11/2022	8.20							8.20	
Wednesday	1/12/2022	3.58							3.58	
Thursday	1/13/2022	7.47							7.47	
Friday	1/14/2022	6.82							6.82	
Saturday	1/15/2022								0.00	
Total Week		34.20	0.00	0.00	0.00	0.00	0.00	0.00	34.20	
Total Pay Period		46.93	0.00	0.00	0.00	0.00	0.00	23.00	69.93	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

01/01/2022 to 01/15/2022

Regular	PTO	OT	DT	Total Hours
46.93	0.00	0.00	0.00	46.93

Time in	Time out	Duration	
January 3, 2022			4.90
9:04am (MST)	9:47am (MST)	0.72	SWR > SWR - Sewer Logs
9:47am (MST)	1:04pm (MST)	3.28	WTR > WTR - Service Call
1:04pm (MST)	1:58pm (MST)	0.90	PW > PW - Office Time
January 4, 2022			6.83
12:40am (MST)	7:30am (MST)	6.83	STRTS > STRTS - Snow Removal
January 5, 2022			1.00
9:30am (MST)	10:30am (MST)	1.00	MTG > MTG - Staff Meeting
January 10, 2022			8.13
8:00am (MST)	8:32am (MST)	0.53	SWR > SWR - Sewer Logs
8:32am (MST)	9:33am (MST)	1.02	MTG > MTG - Staff Meeting
9:33am (MST)	1:00pm (MST)	3.45	SWR > SWR - Auger Room Maintenance
1:00pm (MST)	4:08pm (MST)	3.13	SWR > SWR - System Maintenance
January 11, 2022			8.20
9:05am (MST)	9:47am (MST)	0.70	SWR > SWR - Sewer Logs
9:47am (MST)	10:43am (MST)	0.93	PW > PW - Office Time
10:43am (MST)	3:03pm (MST)	4.33	STRTS > STRTS - Snow Removal
3:03pm (MST)	4:21pm (MST)	1.30	PW > PW - City Shop > Shop
4:21pm (MST)	5:17pm (MST)	0.93	WTR > WTR - Booster Pump Maintenance
January 12, 2022			3.58
10:33am (MST)	11:12am (MST)	0.65	SWR > SWR - Sewer Logs
11:12am (MST)	2:08pm (MST)	2.93	SWR > Train - Sewer
January 13, 2022			7.47
9:36am (MST)	10:16am (MST)	0.67	SWR > SWR - Sewer Logs
10:16am (MST)	11:28am (MST)	1.20	SWR > SWR - System Maintenance
11:28am (MST)	2:07pm (MST)	2.65	WTR > Train - Water
2:07pm (MST)	4:11pm (MST)	2.07	WTR > WTR - Service Call
4:11pm (MST)	5:04pm (MST)	0.88	PW > PW - City Shop > Shop
January 14, 2022			6.82
9:24am (MST)	10:07am (MST)	0.72	SWR > SWR - Sewer Logs
10:07am (MST)	11:07am (MST)	1.00	WTR > WTR - Service Call
11:07am (MST)	12:21pm (MST)	1.23	WTR > WTR - Booster Station & Well Logs
12:21pm (MST)	4:13pm (MST)	3.87	WTR > WTR - Service Call