

Angie Mettie

Pay Period

12/16/2021 to

12/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	12/16/2021	5.50							5.50	
Friday	12/17/2021	5.08							5.08	
Saturday	12/18/2021								0.00	
Total Week		10.58	0.00	0.00	0.00	0.00	0.00	0.00	10.58	
Sunday	12/19/2021								0.00	
Monday	12/20/2021	8.30							8.30	
Tuesday	12/21/2021	8.14							8.14	
Wednesday	12/22/2021	8.18							8.18	
Thursday	12/23/2021	5.38							5.38	
Friday	12/24/2021					8.00			8.00	
Saturday	12/25/2021								0.00	
Total Week		30.00	0.00	0.00	0.00	8.00	0.00	0.00	38.00	
Sunday	12/26/2021								0.00	
Monday	12/27/2021	10.23							10.23	
Tuesday	12/28/2021	7.77							7.77	
Wednesday	12/29/2021	7.57							7.57	
Thursday	12/30/2021	8.15							8.15	
Friday	12/31/2021	0.18				8.00			8.18	
Saturday									0.00	
Total Week		33.90	0.00	0.00	0.00	8.00	0.00	0.00	41.90	
Total Pay Period		74.48	0.00	0.00	0.00	16.00	0.00	0.00	90.48	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

12/16/2021 to 12/31/2021

Regular	PTO	OT	DT	Total Hours
74.48	0.00	0.00	0.00	74.48

Time in	Time out	Duration	
December 16, 2021			
12:28pm	5:58pm	5.50	ADM > ADM - Customer Relations
December 17, 2021			
12:11pm	5:16pm	5.08	ADM > ADM - Customer Relations
December 20, 2021			
7:01am	8:32am	1.52	ADM > ADM - Customer Relations
8:32am	9:00am	0.47	MTG > MTG - Staff Meeting
9:00am	3:19pm	6.32	ADM > ADM - Customer Relations
December 21, 2021			
6:58am	3:06pm	8.13	ADM > ADM - Customer Relations
December 22, 2021			
6:55am	3:06pm	8.18	ADM > ADM - Customer Relations
December 23, 2021			
6:56am	12:19pm	5.38	ADM > ADM - Customer Relations
December 27, 2021			
7:22am	8:39am	1.28	ADM > ADM - Customer Relations
8:39am	9:03am	0.40	MTG > MTG - Staff Meeting
9:03am	3:19pm	6.27	ADM > ADM - Customer Relations
6:18pm	6:30pm	0.20	MTG > MTG - Meeting Prep
6:30pm	8:35pm	2.08	MTG > MTG - Council Meeting
December 28, 2021			
7:17am	3:03pm	7.77	ADM > ADM - Customer Relations
December 29, 2021			
7:31am	3:05pm	7.57	ADM > ADM - Customer Relations
December 30, 2021			
7:28am	3:37pm	8.15	ADM > ADM - Customer Relations
December 31, 2021			
3:54pm	4:05pm	0.18	MTG > MTG - Council Meeting