

Daniel Potter

Pay Period

1/1/2022 to

1/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	1/1/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	1/2/2022								0.00	
Monday	1/3/2022								0.00	
Tuesday	1/4/2022	8.58							8.58	
Wednesday	1/5/2022	7.50							7.50	
Thursday	1/6/2022	14.05		2.09					16.14	
Friday	1/7/2022	9.87							9.87	
Saturday	1/8/2022								0.00	
Total Week		40.00	0.00	2.09	0.00	0.00	0.00	0.00	42.09	
Sunday	1/9/2022								0.00	
Monday	1/10/2022	9.03							9.03	
Tuesday	1/11/2022	7.43							7.43	
Wednesday	1/12/2022	8.08							8.08	
Thursday	1/13/2022	8.20							8.20	
Friday	1/14/2022	5.28							5.28	
Saturday	1/15/2022	1.98		4.54					6.52	
Total Week		40.00	0.00	4.54	0.00	0.00	0.00	0.00	44.54	
Total Pay Period		80.00	0.00	6.63	0.00	0.00	0.00	0.00	86.63	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

01/01/2022 to 01/15/2022

Regular	PTO	OT	DT	Total Hours
80.00	0.00	6.63	0.00	86.63

Time in	Time out	Duration	
January 4, 2022			8.58
12:38am (MST)	9:13am (MST)	8.58	STRTS > STRTS - Snow Removal
January 5, 2022			7.50
7:03am (MST)	2:33pm (MST)	7.50	STRTS > STRTS - Snow Removal
January 6, 2022			16.13
12:37am (MST)	1:09pm (MST)	12.53	STRTS > STRTS - Snow Removal
1:09pm (MST)	4:45pm (MST)	3.60	WTR > WTR - Service Call
January 7, 2022			9.87
1:07am (MST)	6:58am (MST)	5.85	STRTS > STRTS - Snow Removal
1:00pm (MST)	5:01pm (MST)	4.02	WTR > Train - Water
January 10, 2022			9.03
8:30am (MST)	9:04am (MST)	0.57	MTG > MTG - Staff Meeting
9:04am (MST)	2:06pm (MST)	5.03	SWR > SWR - System Maintenance
2:06pm (MST)	5:32pm (MST)	3.43	WTR > WTR- Fire Hydrants
January 11, 2022			7.43
9:41am (MST)	12:38pm (MST)	2.95	STRTS > STRTS - Snow Removal
12:38pm (MST)	1:44pm (MST)	1.10	WTR > WTR - Service Call
1:44pm (MST)	4:36pm (MST)	2.87	WTR > WTR- Fire Hydrants
4:36pm (MST)	5:07pm (MST)	0.52	EQP > EQP - Loader Maintenance
January 12, 2022			8.08
8:41am (MST)	10:36am (MST)	1.92	STRTS > STRTS - Storm Drainage
10:36am (MST)	11:04am (MST)	0.47	WTR > WTR- Fire Hydrants
11:04am (MST)	1:10pm (MST)	2.10	WTR > WTR - Booster Station & Well Logs
1:10pm (MST)	4:46pm (MST)	3.60	WTR > Train - Water
January 13, 2022			8.20
8:53am (MST)	5:05pm (MST)	8.20	WTR > Train - Water
January 14, 2022			5.28
12:00pm (MST)	5:17pm (MST)	5.28	WTR > Train - Water
January 15, 2022			6.52
9:03am (MST)	3:34pm (MST)	6.52	WTR > WTR - Service Call

NOTES: School system needs water shut down again for a failed repair. Digging up valves and shut off water to school.