

Jessie Gerke

Pay Period

10/16/2021 to

10/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/31/2021									0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday	10/16/2021									0.00
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	10/17/2021									0.00
Monday	10/18/2021	8.00								8.00
Tuesday	10/19/2021	8.33								8.33
Wednesday	10/20/2021	8.17								8.17
Thursday	10/21/2021	6.50								6.50
Friday	10/22/2021	8.00								8.00
Saturday	10/23/2021									0.00
Total Week		39.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.00
Sunday	10/24/2021									0.00
Monday	10/25/2021	7.67								7.67
Tuesday	10/26/2021	8.00								8.00
Wednesday	10/27/2021	8.00								8.00
Thursday	10/28/2021	8.66								8.66
Friday	10/29/2021	8.00								8.00
Saturday	10/30/2021									0.00
Total Week		40.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.33
Total Pay Period		79.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79.33

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

10/16/2021 to 10/31/2021

Regular	PTO	OT	DT	Total Hours
79.00	0.00	0.33	0.00	79.33

Time in	Time out	Duration	
October 18, 2021			8.00
8:00am (MDT)	8:30am (MDT)	0.50	STRTS › STRTS - Heigho Project
8:30am (MDT)	9:10am (MDT)	0.67	MTG › MTG - Staff Meeting
9:10am (MDT)	4:00pm (MDT)	6.83	STRTS › STRTS - Heigho Project
October 19, 2021			8.33
8:00am (MDT)	8:40am (MDT)	0.67	MTG › MTG - Staff Meeting
8:40am (MDT)	9:20am (MDT)	0.67	SWR › SWR - Sewer Logs
9:20am (MDT)	11:00am (MDT)	1.67	PW › PW - City Shop › Shop
11:00am (MDT)	1:20pm (MDT)	2.33	STRTS › STRTS - Grading / Blading
3:00pm (MDT)	4:00pm (MDT)	1.00	MTG › MTG - Staff Meeting
4:00pm (MDT)	6:00pm (MDT)	2.00	EQP › EQP - Backhoe Maintenance
October 20, 2021			8.17
8:20am (MDT)	9:10am (MDT)	0.83	SWR › SWR - Sewer Logs
9:10am (MDT)	2:20pm (MDT)	5.17	PW › PW - City Shop › Shop
NOTES: Dig for airbridge			
2:20pm (MDT)	4:00pm (MDT)	1.67	STRTS › STRTS - Grading / Blading
4:00pm (MDT)	4:30pm (MDT)	0.50	PW › PW - Office Time
October 21, 2021			6.50
8:30am (MDT)	9:40am (MDT)	1.17	SWR › SWR - Sewer Logs
9:40am (MDT)	12:00pm (MDT)	2.33	SWR › SWR - System Maintenance
12:00pm (MDT)	1:00pm (MDT)	1.00	PW › PW - City Shop › Shop
2:30pm (MDT)	4:30pm (MDT)	2.00	IND › IND - Industrial Park Maintenance
October 22, 2021			8.00
8:30am (MDT)	9:30am (MDT)	1.00	SWR › SWR - Sewer Logs
9:30am (MDT)	1:00pm (MDT)	3.50	STRTS › Train - Streets
1:00pm (MDT)	4:30pm (MDT)	3.50	STRTS › STRTS - Grading / Blading
October 25, 2021			7.67
8:00am (MDT)	8:30am (MDT)	0.50	SWR › SWR - Sewer Logs
8:30am (MDT)	8:50am (MDT)	0.33	MTG › MTG - Staff Meeting
9:50am (MDT)	12:00pm (MDT)	2.17	EQP › EQP - Parts Run
12:00pm (MDT)	1:00pm (MDT)	1.00	WTR › WTR - Service Call
1:00pm (MDT)	2:00pm (MDT)	1.00	STRTS › STRTS - Storm Drainage
2:00pm (MDT)	4:40pm (MDT)	2.67	STRTS › STRTS - Sidewalk Maintenance
October 26, 2021			8.00
8:00am (MDT)	8:40am (MDT)	0.67	SWR › SWR - Sewer Logs

8:40am (MDT)	1:00pm (MDT)	4.33	EQP > EQP - Loader Maintenance
1:00pm (MDT)	2:30pm (MDT)	1.50	SWR > SWR - Sewer Testing
2:30pm (MDT)	4:00pm (MDT)	1.50	EQP > EQP - Loader Maintenance
October 27, 2021			8.00
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	2:40pm (MDT)	6.00	EQP > EQP - Grader Maintenance
2:40pm (MDT)	4:00pm (MDT)	1.33	PW > PW - City Shop > Shop
October 28, 2021			8.67
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	10:30am (MDT)	1.83	PW > PW - Office Time
10:30am (MDT)	1:00pm (MDT)	2.50	STRTS > STRTS - Storm Drainage
1:00pm (MDT)	3:00pm (MDT)	2.00	PW > PW - City Shop > Shop
3:00pm (MDT)	4:40pm (MDT)	1.67	SWR > SWR - Service Call
October 29, 2021			8.00
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	4:00pm (MDT)	7.33	SWR > Train - Sewer