

Hunter Brown

Pay Period

10/1/2022 to

10/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	10/1/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	10/2/2022								0.00	
Monday	10/3/2022	9.18							9.18	
Tuesday	10/4/2022	13.57							13.57	
Wednesday	10/5/2022	7.50							7.50	
Thursday	10/6/2022	1.75		13.33					15.08	
Friday	10/7/2022	8.00							8.00	
Saturday	10/8/2022								0.00	
Total Week		40.00	0.00	13.33	0.00	0.00	0.00	0.00	53.33	
Sunday	10/9/2022								0.00	
Monday	10/10/2022					8.00			8.00	
Tuesday	10/11/2022	8.00							8.00	
Wednesday	10/12/2022	8.13							8.13	
Thursday	10/13/2022	8.02							8.02	
Friday	10/14/2022	8.02							8.02	
Saturday	10/15/2022								0.00	
Total Week		32.17	0.00	0.00	0.00	8.00	0.00	0.00	40.17	
Total Pay Period		72.17	0.00	13.33	0.00	8.00	0.00	0.00	93.50	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

10/01/2022 to 10/15/2022

Regular	PTO	OT	DT	Total Hours
72.17	0.00	13.33	0.00	85.50

Time in	Time out	Duration	
October 3, 2022			9.18
8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - System Maintenance
NOTES: Daily screen cleaning			
8:30am (MDT)	9:00am (MDT)	0.50	MTG > MTG - Staff Meeting
9:00am (MDT)	11:45am (MDT)	2.75	WTR > WTR - Meter Reading
11:45am (MDT)	2:14pm (MDT)	2.48	PW > PW - City Shop > Shop
NOTES: Equipment -order prep			
2:14pm (MDT)	5:11pm (MDT)	2.95	PW > PW - City Shop > Shop
NOTES: Equipment - Winter Prep			
October 4, 2022			13.57
8:00am (PDT)	8:23am (PDT)	0.38	PARK > PARK - Restroom
8:23am (PDT)	9:32am (PDT)	1.15	EMERGENCY > 1 Emergency - Water
9:33am (PDT)	12:06pm (PDT)	2.55	PW > PW - City Shop > Shop
NOTES: Prep Ivan for solo			
12:06pm (PDT)	9:35pm (PDT)	9.48	ADM > Train - Travel for Training
October 5, 2022			7.50
8:00am	3:30pm	7.50	MTG > MTG - Other Governement
NOTES: IRWA Training			
October 6, 2022			15.08
7:30am	4:30pm	9.00	MTG > MTG - Other Governement
NOTES: IRWA Training			
4:30pm	10:35pm	6.08	MTG > MTG - Travel
NOTES: Travel from IRWA training to New Meadows			
October 7, 2022			8.00
8:00am	4:00pm	8.00	SWR > SWR - System Maintenance
October 11, 2022			8.00
8:00am (MDT)	8:25am (MDT)	0.42	WTR > WTR - Booster Station & Well Logs
8:25am (MDT)	9:34am (MDT)	1.15	MTG > MTG - Staff Meeting
9:34am (MDT)	10:06am (MDT)	0.53	MTG > MTG - Staff Meeting
NOTES: Staff report.			
10:06am (MDT)	11:11am (MDT)	1.08	WTR > WTR - Service Call
NOTES: Observation and assistance - leak			
11:11am (MDT)	4:00pm (MDT)	4.82	PW > PW - City Shop > Shop
NOTES: Winter Prep - Marking bulb-outs.			
October 12, 2022			8.13
8:00am (MDT)	8:28am (MDT)	0.47	WTR > WTR - Booster Station & Well Logs
8:28am (MDT)	4:08pm (MDT)	7.67	PW > PW - City Shop > Shop

NOTES: Installing Pipe part Storage Shelves. Prepping shop of winter machine maintenance.

October 13, 2022

8.02

8:00am (MDT) 8:28am (MDT) 0.47 WTR > WTR - Booster Station & Well Logs

8:28am (MDT) 4:01pm (MDT) 7.55 SWR > SWR - System Maintenance

NOTES: Prepping land App. for Winter.

October 14, 2022

8.02

8:00am (MDT) 8:22am (MDT) 0.37 WTR > WTR - Booster Station & Well Logs

8:22am (MDT) 12:46pm (MDT) 4.40 SWR > SWR - System Maintenance

NOTES: Installing supplement heater in screen room. Checking WW Plant Heaters

12:46pm (MDT) 4:01pm (MDT) 3.25 WTR > WTR - Well #3 Maintenance

NOTES: Replacing: Broken door Jamb Faulty door Knob