

Jessica Gerke

Pay Period

9/16/2022 to

9/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	9/16/2022								0.00	
Saturday	9/17/2022								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	9/18/2022								0.00	
Monday	9/19/2022	4.00							4.00	
Tuesday	9/20/2022						6.00		6.00	
Wednesday	9/21/2022						6.00		6.00	
Thursday	9/22/2022								0.00	
Friday	9/23/2022								0.00	
Saturday	9/24/2022	1.03							1.03	
Total Week		5.03	0.00	0.00	0.00	0.00	12.00	0.00	17.03	
Sunday	9/25/2022								0.00	
Monday	9/26/2022	5.06							5.06	
Tuesday	9/27/2022	3.36							3.36	
Wednesday	9/28/2022							5.00	5.00	
Thursday	9/29/2022							6.00	6.00	
Friday	9/30/2022	3.57							3.57	
Saturday									0.00	
Total Week		11.99	0.00	0.00	0.00	0.00	0.00	11.00	22.99	
Total Pay Period		17.02	0.00	0.00	0.00	0.00	12.00	11.00	40.02	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

09/16/2022 to 09/30/2022

Regular	PTO	OT	DT	Total Hours
17.02	0.00	0.00	0.00	17.02

Time in	Time out	Duration	
September 19, 2022			4.00
11:00am (MDT)	3:00pm (MDT)	4.00	SUP > SUP - PW
September 24, 2022			1.03
2:30pm (MDT)	3:32pm (MDT)	1.03	STRTS > STRTS - Storm Drainage
September 26, 2022			5.06
9:15am (MDT)	9:45am (MDT)	0.50	WTR > WTR - Service Call
9:45am (MDT)	10:20am (MDT)	0.58	SWR > SWR - Service Call
10:20am (MDT)	11:46am (MDT)	1.43	EQP > EQP - Backhoe Maintenance
NOTES: Chains			
11:46am (MDT)	12:40pm (MDT)	0.90	EQP > EQP - Grader Maintenance
NOTES: Chains			
12:40pm (MDT)	1:22pm (MDT)	0.70	MTG > MTG - Staff Meeting
2:30pm (MDT)	3:10pm (MDT)	0.67	MTG > MTG - Staff Meeting
NOTES: Core and main			
3:10pm (MDT)	3:27pm (MDT)	0.28	SWR > SWR - Service Call
September 27, 2022			3.35
12:35pm (MDT)	3:56pm (MDT)	3.35	SWR > SWR - Service Call
September 30, 2022			3.57
1:00pm (MDT)	3:47pm (MDT)	2.78	STRTS > STRTS - Storm Drainage
3:47pm (MDT)	4:34pm (MDT)	0.78	STRTS > STRTS - Reporting