

**BUILDING OFFICIAL SERVICES**

**Fiscal Year 2022 / 2023**

AGREEMENT made between Adams County and the City of New Meadows, each being a governmental entity of the State of Idaho.

WHEREAS, the City of New Meadows is without a building department official and they desire to obtain the services necessary to process their building permits;

WHEREAS, Adams County currently employs personnel who are certified in providing the necessary building department function;

NOW, THEREFORE, both parties hereby agree to enter into this agreement whereby Adams County will provide the building department services required by the City of New Meadows.

**DURATION OF AGREEMENT:** This Agreement will be effective October 1, 2022, and will expire September 30, 2023, unless both parties agree to renewal on its anniversary date after proper notification is submitted thirty days prior to its expiration.

**DESIGNATION:** Any Building Official so employed by Adams County shall be considered designated as the City of New Meadows Building Official.

**PURPOSE:** Adams County will provide sufficient personnel and equipment to facilitate the duties of a building official for the City of New Meadows. The City of New Meadows will continue to provide all necessary forms for building permit applications as well as its current level of administration and furnish the County with copies of its building ordinances.

**PAYMENT:** On the first of January, April, July, and October, Adams County will submit quarterly invoices to the City of New Meadows in the amount of 70% of the building permit fees for all processed applications as calculated by the Adams County Building Department. Additionally, 100% of all solid waste fees are to be remitted to the County as calculated by the Adams County Building Department. A Schedule of Building Permit Fees to be collected will be set by Adams County. Adams County does reserve the right to require additional fees, if necessary, to do special plan reviews that may be required on specific plans. The City of New Meadows reserves the right to set its own additional fees as needed. The city of New Meadows will collect any additional fees plus a 10% administrative fee from the applicant and submit the appropriate amount to the County. The City of New Meadows will promptly pay all received invoices under this agreement.

**MUTUAL HOLD HARMLESS:** Each party to this agreement agrees to indemnify and hold harmless the other party from any and all liability for any injury, damage, or claim sustained by any person or property caused by the party or its employees while performing under this Agreement.

ADAMS COUNTY

CITY OF NEW MEADOWS

\_\_\_\_\_  
Commission Chair

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date of signature

\_\_\_\_\_  
Date of signature

ATTEST:

ATTEST:

\_\_\_\_\_  
County Clerk

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City Clerk