

Jessica Gerke

Pay Period

8/16/2023 to

8/31/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	8/16/2023								0.00	
Thursday	8/17/2023								0.00	
Friday	8/18/2023								0.00	
Saturday	8/19/2023								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Sunday	8/20/2023								0.00	
Monday	8/21/2023	5.30							5.30	
Tuesday	8/22/2023	3.78							3.78	
Wednesday	8/23/2023								0.00	
Thursday	8/24/2023								0.00	
Friday	8/25/2023								0.00	
Saturday	8/26/2023								0.00	
<b>Total Week</b>		<b>9.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.08</b>	
Sunday	8/27/2023	0.88							0.88	
Monday	8/28/2023	0.43							0.43	
Tuesday	8/29/2023	0.70							0.70	
Wednesday	8/30/2023								0.00	
Thursday	8/31/2023	5.64							5.64	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>7.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.65</b>	
<b>Total Pay Period</b>		<b>16.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.73</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

08/16/2023 to 08/31/2023

Regular	PTO	OT	DT	Total Hours
<b>16.73</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.73</b>

Time in	Time out	Duration	
<b>August 21, 2023</b>			<b>5.30</b>
10:37am (MDT)	12:14pm (MDT)	1.62	STRTS > STRTS - Storm Drainage
12:14pm (MDT)	1:26pm (MDT)	1.20	EQP > EQP - Loader Maintenance
1:26pm (MDT)	3:55pm (MDT)	2.48	STRTS > STRTS - Storm Drainage
<b>August 22, 2023</b>			<b>3.78</b>
10:30am (MDT)	11:48am (MDT)	1.30	STRTS > STRTS - Storm Drainage
11:48am (MDT)	12:45pm (MDT)	0.95	EQP > EQP - MACK Dump Maintenance
12:45pm (MDT)	2:17pm (MDT)	1.53	PW > PW - Office Time
<b>August 27, 2023</b>			<b>0.88</b>
2:00pm (MDT)	2:53pm (MDT)	0.88	STRTS > STRTS - Sidewalk Maintenance
<b>NOTES:</b> Getting Paydan equipment to clean sidewalk and trash			
<b>August 28, 2023</b>			<b>0.43</b>
11:58am (MDT)	12:24pm (MDT)	0.43	MTG > MTG - Staff Meeting
<b>NOTES:</b> Labor list			
<b>August 29, 2023</b>			<b>0.70</b>
11:21am (MDT)	12:03pm (MDT)	0.70	EQP > EQP - MACK Dump Maintenance
<b>August 31, 2023</b>			<b>5.63</b>
10:31am (MDT)	2:15pm (MDT)	3.73	PARK > PARK - Maintenance
2:15pm (MDT)	3:36pm (MDT)	1.35	MTG > MTG - Staff Meeting
<b>NOTES:</b> Kirk			
3:36pm (MDT)	4:09pm (MDT)	0.55	WTR > WTR - Service Call