

Brianna Hoxie

Pay Period

10/16/2023 to

10/31/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	10/16/2023	7.32							7.32	
Tuesday	10/17/2023	7.77							7.77	
Wednesday	10/18/2023	7.35							7.35	
Thursday	10/19/2023	3.47							3.47	
Friday	10/20/2023								0.00	
Saturday	10/21/2023								0.00	
<b>Total Week</b>		<b>25.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25.91</b>	
Sunday	10/22/2023								0.00	
Monday	10/23/2023	2.63							2.63	
Tuesday	10/24/2023	7.52							7.52	
Wednesday	10/25/2023	7.58							7.58	
Thursday	10/26/2023	7.48							7.48	
Friday	10/27/2023								0.00	
Saturday	10/28/2023								0.00	
<b>Total Week</b>		<b>25.21</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25.21</b>	
Sunday	10/29/2023								0.00	
Monday	10/30/2023	7.47							7.47	
Tuesday	10/31/2023	7.66							7.66	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>15.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15.13</b>	
<b>Total Pay Period</b>		<b>66.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66.25</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Brianna Hoxie

10/16/2023 to 10/31/2023

Regular	PTO	OT	DT	Total Hours
<b>66.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66.25</b>

Time in	Time out	Duration	
<b>October 16, 2023</b>			<b>7.32</b>
7:56am	3:15pm	7.32	ADM > ADM - Customer Relations
<b>October 17, 2023</b>			<b>7.77</b>
7:52am	3:38pm	7.77	ADM > ADM - Customer Relations
<b>October 18, 2023</b>			<b>7.35</b>
7:50am	3:11pm	7.35	ADM > ADM - Customer Relations
<b>October 19, 2023</b>			<b>3.47</b>
9:49am	1:17pm	3.47	ADM > ADM - Customer Relations
<b>October 23, 2023</b>			<b>2.63</b>
6:10pm	8:48pm	2.63	MTG > MTG - Council Meeting
<b>October 24, 2023</b>			<b>7.52</b>
7:52am	3:23pm	7.52	ADM > ADM - Customer Relations
<b>October 25, 2023</b>			<b>7.58</b>
7:47am	3:22pm	7.58	ADM > ADM - Customer Relations
<b>October 26, 2023</b>			<b>7.48</b>
7:52am	3:21pm	7.48	ADM > ADM - Customer Relations
<b>October 30, 2023</b>			<b>7.47</b>
7:50am	3:18pm	7.47	ADM > ADM - Customer Relations
<b>October 31, 2023</b>			<b>7.67</b>
7:49am	3:29pm	7.67	ADM > ADM - Customer Relations