

Jessica Gerke

Pay Period

10/16/2023 to

10/31/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	10/16/2023	2.50							2.50	
Tuesday	10/17/2023								0.00	
Wednesday	10/18/2023								0.00	
Thursday	10/19/2023								0.00	
Friday	10/20/2023	6.17							6.17	
Saturday	10/21/2023								0.00	
<b>Total Week</b>		<b>8.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.67</b>	
Sunday	10/22/2023								0.00	
Monday	10/23/2023								0.00	
Tuesday	10/24/2023								0.00	
Wednesday	10/25/2023								0.00	
Thursday	10/26/2023	6.88							6.88	
Friday	10/27/2023								0.00	
Saturday	10/28/2023								0.00	
<b>Total Week</b>		<b>6.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.88</b>	
Sunday	10/29/2023								0.00	
Monday	10/30/2023	6.63							6.63	
Tuesday	10/31/2023								0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>6.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.63</b>	
<b>Total Pay Period</b>		<b>22.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.18</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

10/16/2023 to 10/31/2023

Regular	PTO	OT	DT	Total Hours
<b>22.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.18</b>

Time in	Time out	Duration	
<b>October 16, 2023</b>			<b>2.50</b>
1:43pm (MDT)	4:13pm (MDT)	2.50	STRTS > STRTS - Storm Drainage
<b>October 20, 2023</b>			<b>6.17</b>
9:13am (MDT)	11:28am (MDT)	2.25	PW > PW - City Shop > Shop
<b>NOTES:</b> Filters			
11:28am (MDT)	3:23pm (MDT)	3.92	STRTS > STRTS - Pot Hole Repair
<b>October 26, 2023</b>			<b>6.88</b>
10:09am (MDT)	11:16am (MDT)	1.12	PW > PW - City Shop > Shop
11:16am (MDT)	12:22pm (MDT)	1.10	IND > IND - Industrial Park Maintenance
12:23pm (MDT)	5:03pm (MDT)	4.67	STRTS > Train - Streets
<b>NOTES:</b> Lhtac			
<b>October 30, 2023</b>			<b>6.63</b>
9:06am (MDT)	1:15pm (MDT)	4.15	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> Water truck posts			
1:16pm (MDT)	3:44pm (MDT)	2.48	STRTS > STRTS - Pot Hole Repair