

Hunter Brown

Pay Period

10/1/2023 to

10/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/1/2023								0.00	
Monday	10/2/2023	8.33							8.33	
Tuesday	10/3/2023	8.53							8.53	
Wednesday	10/4/2023	8.82							8.82	
Thursday	10/5/2023	8.53							8.53	
Friday	10/6/2023	5.79		3.22					9.01	
Saturday	10/7/2023			4.00					4.00	
Total Week		40.00	0.00	7.22	0.00	0.00	0.00	0.00	47.22	
Sunday	10/8/2023								0.00	
Monday	10/9/2023					8.00			8.00	
Tuesday	10/10/2023	10.60							10.60	
Wednesday	10/11/2023	9.33							9.33	
Thursday	10/12/2023	9.00							9.00	
Friday	10/13/2023	8.50							8.50	
Saturday	10/14/2023								0.00	
Total Week		37.43	0.00	0.00	0.00	8.00	0.00	0.00	45.43	
Sunday	10/15/2023								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		77.43	0.00	7.22	0.00	8.00	0.00	0.00	92.65	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

10/01/2023 to 10/15/2023

Regular	PTO	OT	DT	Total Hours
77.43	0.00	7.22	0.00	84.65

Time in	Time out	Duration	
October 2, 2023			8.33
8:00am (MDT)	8:43am (MDT)	0.72	SWR > SWR - Sewer Logs
8:43am (MDT)	9:15am (MDT)	0.53	WTR > WTR - Service Call
NOTES: Find John Stone and get update on water project.			
9:15am (MDT)	4:20pm (MDT)	7.08	EQP > EQP - VOLVO Dump Maintenance
NOTES: Investigate light discrepancy. Test intake and exhaust for correct turbo function. Research diesel interworkings. Call... anyone and everyone with knowledge of diesel interworkings.			
October 3, 2023			8.53
7:30am (MDT)	8:00am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
8:00am (MDT)	8:25am (MDT)	0.42	EQP > EQP - VOLVO Dump Maintenance
NOTES: Preform pre-trip inspection.			
8:25am (MDT)	10:00am (MDT)	1.58	EQP > EQP - Loader Maintenance
NOTES: Winter prep - Position snow bucket for welding. Build up snow bucket edge.			
10:00am (MDT)	1:02pm (MDT)	3.03	PW > PW - City Shop > Shop
NOTES: Winter Prep. Cleaning, sorting, rearranging			
1:02pm (MDT)	4:02pm (MDT)	3.00	PW > PW - City Shop > Shop
NOTES: Check filter arrival.			
October 4, 2023			8.82
7:30am (MDT)	10:46am (MDT)	3.27	MTG > MTG - Travel
NOTES: To Boise for CDL testing			
10:46am (MDT)	12:45pm (MDT)	1.98	STRTS > Train - Streets
NOTES: CDL Testing			
12:45pm (MDT)	1:30pm (MDT)	0.75	MTG > MTG - Travel
NOTES: To New Meadows for CDL testing.			
1:30pm (MDT)	4:19pm (MDT)	2.82	SWR > Train - Sewer
NOTES: Attend NRWA class in "on the go" mode while returning to New Meadows			
October 5, 2023			8.53
7:30am (MDT)	8:00am (MDT)	0.50	SWR > SWR - Sewer Logs
8:00am (MDT)	10:00am (MDT)	2.00	EQP > EQP - Loader Maintenance
NOTES: Move newly re-finished Snow Bucket Assess broken transport hook on 3yd bucket. Prep 3yd bucket for weld repair Consult local welding professionals			
10:00am (MDT)	3:12pm (MDT)	5.20	PW > PW - City Shop > Shop
NOTES: Contenue cleaning, sorting, repairing, and refastening around the shop, ultimately prepping for upcoming EQU Annual maintenance			
3:12pm (MDT)	4:02pm (MDT)	0.83	SWR > Train - Sewer
NOTES: Finish Wednesdays class work and prep for tomorrows class.			
October 6, 2023			9.00
7:30am (MDT)	9:55am (MDT)	2.42	EQP > EQP - Parts Run
NOTES: All equipment PMs and weekly walk arounds.			
9:55am (MDT)	1:30pm (MDT)	3.58	WTR > WTR - Service Call

NOTES: Hartland Inn water shutoff for customer to preform maintenance.

1:30pm (MDT) 4:30pm (MDT) 3.00 SWR > Train - Sewer

NOTES: Beginning wastewater class

October 7, 2023 **4.00**

12:00pm (MDT) 4:00pm (MDT) 4.00 WTR > WTR - Service Call

NOTES: Fluctuate water at meter for hartland

October 10, 2023 **10.60**

7:30am (MDT) 8:00am (MDT) 0.50 WTR > WTR - Booster Station & Well Logs

8:00am (MDT) 8:30am (MDT) 0.50 SWR > SWR - Sewer Logs

8:30am (MDT) 9:00am (MDT) 0.50 MTG > MTG - Staff Meeting

9:00am (MDT) 9:30am (MDT) 0.50 MTG > MTG - Other Government

NOTES: Water mtg

9:30am (MDT) 3:01pm (MDT) 5.52 STRTS > STRTS - Storm Drainage

NOTES: Clear all north side drains, install snow marker, put image of each drain on Diamond map program

3:01pm (MDT) 6:06pm (MDT) 3.08 MTG > MTG - Council Meeting

NOTES: Prepare and practice presentation.

October 11, 2023 **9.33**

7:30am (MDT) 8:00am (MDT) 0.50 WTR > WTR - Booster Station & Well Logs

8:00am (MDT) 8:30am (MDT) 0.50 SWR > SWR - Sewer Logs

8:30am (MDT) 10:09am (MDT) 1.65 EQP > EQP - Loader Maintenance

NOTES: Grind, clean, and prep hook and weld location for Johnny Brown.

10:09am (MDT) 1:30pm (MDT) 3.35 STRTS > STRTS - Storm Drainage

NOTES: Marking storm inlets and adding imagery to diamond maps program

1:30pm (MDT) 4:50pm (MDT) 3.33 SWR > Train - Sewer

NOTES: NRWA collections class.

October 12, 2023 **9.00**

7:30am (MDT) 8:00am (MDT) 0.50 WTR > WTR - Booster Station & Well Logs

8:00am (MDT) 9:17am (MDT) 1.28 SWR > SWR - System Maintenance

NOTES: Create a "Manhole Inspection Report" form and ensure that each manhole is assigned a number

9:17am (MDT) 10:01am (MDT) 0.73 STRTS > Train - Streets

NOTES: Inspect street with jessie

10:01am (MDT) 4:30pm (MDT) 6.48 STRTS > Train - Streets

NOTES: Train grader with jessie

October 13, 2023 **8.50**

7:30am (MDT) 8:00am (MDT) 0.50 SWR > SWR - Sewer Logs

8:00am (MDT) 4:00pm (MDT) 8.00 STRTS > Train - Streets

NOTES: Grade miller and Morgan under Jessie's supervision