

Kyla Gardner

Pay Period

6/16/2024 to

6/30/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	6/16/2024								0.00	
Monday	6/17/2024	7.63							7.63	
Tuesday	6/18/2024	8.13							8.13	
Wednesday	6/19/2024	9.17				8.00			17.17	
Thursday	6/20/2024	8.25							8.25	
Friday	6/21/2024	5.25							5.25	
Saturday	6/22/2024								0.00	
Total Week		38.43	0.00	0.00	0.00	0.00	8.00	0.00	0.00	46.43
Sunday	6/23/2024								0.00	
Monday	6/24/2024	10.53							10.53	
Tuesday	6/25/2024	7.50							7.50	
Wednesday	6/26/2024	7.60							7.60	
Thursday	6/27/2024	7.77							7.77	
Friday	6/28/2024	4.73							4.73	
Saturday	6/29/2024								0.00	
Total Week		38.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.13
Sunday	6/30/2024								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Pay Period		76.56	0.00	0.00	0.00	0.00	8.00	0.00	0.00	84.56

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid h	Regular hot	Unpaid bre:	OT hours
Kyla Gardner	June 17 2024	7:46am	June 17 2024	3:24pm	7.63	7.63	7.63	0	0
Kyla Gardner	June 18 2024	7:42am	June 18 2024	3:50pm	8.13	8.13	8.13	0	0
Kyla Gardner	June 19 2024	6:50am	June 19 2024	4:00pm	9.17	9.17	9.17	0	0
Kyla Gardner	June 20 2024	7:46am	June 20 2024	4:01pm	8.25	8.25	8.25	0	0
Kyla Gardner	June 21 2024	8:00am	June 21 2024	1:15pm	5.25	5.25	5.25	0	0
Kyla Gardner	June 24 2024	7:44am	June 24 2024	3:23pm	7.65	7.65	7.65	0	0
Kyla Gardner	June 24 2024	5:48pm	June 24 2024	8:41pm	2.88	2.88	2.88	0	0
Kyla Gardner	June 25 2024	7:42am	June 25 2024	3:12pm	7.5	7.5	7.5	0	0
Kyla Gardner	June 26 2024	7:49am	June 26 2024	3:25pm	7.6	7.6	7.6	0	0
Kyla Gardner	June 27 2024	7:43am	June 27 2024	3:29pm	7.77	7.77	7.77	0	0
Kyla Gardner	June 28 2024	8:00am	June 28 2024	12:44pm	4.73	4.73	4.73	0	0
Totals for Kyla Gardner					76.56	76.56	76.56	0	0