

Diane Hunter

Pay Period

6/1/2024 to

6/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	6/1/2024								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Sunday	6/2/2024	0.22							0.22	
Monday	6/3/2024	9.32							9.32	
Tuesday	6/4/2024	7.06							7.06	
Wednesday	6/5/2024	7.06							7.06	
Thursday	6/6/2024	8.33							8.33	
Friday	6/7/2024	4.10							4.10	
Saturday	6/8/2024								0.00	
<b>Total Week</b>		<b>36.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.09</b>	
Sunday	6/9/2024								0.00	
Monday	6/10/2024	9.48							9.48	
Tuesday	6/11/2024	7.80							7.80	
Wednesday	6/12/2024	9.68							9.68	
Thursday	6/13/2024	8.00							8.00	
Friday	6/14/2024	3.47							3.47	
Saturday	6/15/2024								0.00	
<b>Total Week</b>		<b>38.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38.43</b>	
<b>Total Pay Period</b>		<b>74.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.52</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Actual vs. s	Total paid f	Regular hours	Unpaid breaks
Diane Ellen Hunter	June 2 2024	12:59pm	June 2 2024	1:12pm						0.22	0.22	0.22	0
Diane Ellen Hunter	June 3 2024	8:00am	June 3 2024	3:10pm	12:50pm	12:56pm	6 min	30 min - Unpaid		7.07	7.07	7.07	0.1
Diane Ellen Hunter	June 3 2024	5:30pm	June 3 2024	7:45pm						2.25	2.25	2.25	0
Diane Ellen Hunter	June 4 2024	7:57am	June 4 2024	3:20pm	12:47pm	1:06pm	19 min	30 min - Unpaid		7.06	7.06	7.06	0.32
Diane Ellen Hunter	June 5 2024	8:04am	June 5 2024	3:30pm	12:41pm	1:03pm	22 min	30 min - Unpaid		7.06	7.06	7.06	0.37
Diane Ellen Hunter	June 6 2024	7:06am	June 6 2024	4:35pm	2:10pm	3:00pm	50 min	30 min - Unpaid		8.33	8.33	8.33	1.15
Diane Ellen Hunter	June 7 2024	7:38am	June 7 2024	1:00pm	3:29pm	3:48pm	19 min	30 min - Unpaid					
Diane Ellen Hunter	June 7 2024	7:38am	June 7 2024	1:00pm	10:31am	11:47am	76 min	30 min - Unpaid		4.1	4.1	4.1	1.27
Diane Ellen Hunter	June 10 2024	7:54am	June 10 2024	3:09pm	1:00pm	1:00pm	0 min	10 min - Paid		7.2	7.2	7.2	0.05
Diane Ellen Hunter	June 10 2024	7:54am	June 10 2024	3:09pm	1:00pm	1:03pm	3 min	30 min - Unpaid					
Diane Ellen Hunter	June 10 2024	6:02pm	June 10 2024	8:19pm						2.28	2.28	2.28	0
Diane Ellen Hunter	June 11 2024	7:57am	June 11 2024	4:00pm	1:00pm	1:15pm	15 min	30 min - Unpaid		7.8	7.8	7.8	0.25
Diane Ellen Hunter	June 12 2024	7:54am	June 12 2024	5:50pm	12:44pm	12:59pm	15 min	30 min - Unpaid		9.68	9.68	9.68	0.25
Diane Ellen Hunter	June 13 2024	7:07am	June 13 2024	3:32pm	1:20pm	1:45pm	25 min	30 min - Unpaid		8	8	8	0.42
Diane Ellen Hunter	June 14 2024	9:02am	June 14 2024	12:05pm						3.05	3.05	3.05	0
Diane Ellen Hunter	June 14 2024	1:30pm	June 14 2024	1:55pm						0.42	0.42	0.42	0
Totals for Diane Ellen Hunter										74.52	74.52	74.52	4.18