

Dana Kautz

Pay Period

10/16/2022 to

10/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	10/16/2022									0.00
Monday	10/17/2022	2.08								2.08
Tuesday	10/18/2022	2.54								2.54
Wednesday	10/19/2022									0.00
Thursday	10/20/2022	2.88								2.88
Friday	10/21/2022									0.00
Saturday	10/22/2022									0.00
<b>Total Week</b>		<b>7.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.50</b>
Sunday	10/23/2022									0.00
Monday	10/24/2022	4.47								4.47
Tuesday	10/25/2022	2.98								2.98
Wednesday	10/26/2022									0.00
Thursday	10/27/2022									0.00
Friday	10/28/2022									0.00
Saturday	10/29/2022									0.00
<b>Total Week</b>		<b>7.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.45</b>
Sunday	10/30/2022									0.00
Monday	10/31/2022									0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Pay Period</b>		<b>14.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.95</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Dana Kautz

10/16/2022 to 10/31/2022

Regular	PTO	OT	DT	Total Hours
<b>14.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14.95</b>

Time in	Time out	Duration	
<b>October 17, 2022</b>			
			<b>2.08</b>
12:38pm (MDT)	2:43pm (MDT)	2.08	ADM > ADM - Customer Relations
<b>October 18, 2022</b>			
			<b>2.53</b>
12:34pm (MDT)	2:15pm (MDT)	1.68	ADM > ADM - Customer Relations
2:15pm (MDT)	2:40pm (MDT)	0.42	Other
2:40pm (MDT)	3:31pm (MDT)	0.85	ADM > ADM - Customer Relations
<b>October 20, 2022</b>			
			<b>2.88</b>
12:34pm (MDT)	3:27pm (MDT)	2.88	ADM > ADM - Customer Relations
<b>October 24, 2022</b>			
			<b>4.47</b>
12:35pm (MDT)	3:30pm (MDT)	2.92	ADM > ADM - Customer Relations
6:34pm (MDT)	8:07pm (MDT)	1.55	Shift Total
<b>October 25, 2022</b>			
			<b>2.98</b>
12:30pm (MDT)	3:29pm (MDT)	2.98	ADM > ADM - Customer Relations