

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Jessie Wallace

DEPARTMENT

Public Works

MONTH

May

TASKS COMPLETED**water**

- a. Meter reading
- b. Replace meter registers as needed
- c. Routine water logs
- d. Picked up filters and oil to service the generator at the booster station.

Sewer

- a. Ensuring screen room is running efficiently
- b. Sewer logs
- c. Daily wheel line moving and ensuring reuse field is running efficiently
- d. Check hour meters at the lift station and blower room
- e. weekly monitoring well depth reporting

Industrial park/Shop

- a. Storm drain line was cleaned at the shop
- b. Continuing to clean bays and cleaning when we have time.

Park

- a. Routine cleaning and garbage removal
- b. Routine mowing, the park is look nice.
- c. Began watering. Everything seems to be working well.
- d. Willow tree has been trimmed and cleaned up.

Streets

- a. All roads bladed, watered, and rolled. Dust abatement prep went smoothly
- b. Dust abatement has been applied. This new company applied at higher rate (.50 vs .35) They did have to bring up about 1,500 more gallons to finish everything.

Equipment

- a. Water truck had a small antifreeze leak that has been fixed.

- a. Measure and get prices to replace storm drain down colt st.
- b. Haul off piles of scrap behind the shop.
- c. Organize water parts.
- d. Reorganizing ambulance shed storage.

CHALLENGES / ISSUES**COMMUNITY INPUT & COMMENTS**