

Jessica Gerke

04/01/2021 to 04/15/2021

Regular	PTO	OT	DT	Total Hours
79.55	0.00	0.00	0.00	79.55

Time in	Time out	Duration	
April 1, 2021			8.05
8:13am (MDT)	9:02am (MDT)	0.82	SWR > SWR - Sewer Logs
9:02am (MDT)	9:55am (MDT)	0.88	SWR > SWR - System Maintenance
9:55am (MDT)	11:07am (MDT)	1.20	EQP > EQP - Parts Run
11:07am (MDT)	3:00pm (MDT)	3.88	WTR > WTR - Service Call
3:00pm (MDT)	4:16pm (MDT)	1.27	PW > PW - City Shop
April 5, 2021			8.00
8:00am (MDT)	8:41am (MDT)	0.68	SWR > SWR - Sewer Logs
8:41am (MDT)	10:29am (MDT)	1.80	SWR > SWR - System Maintenance
10:29am (MDT)	12:11pm (MDT)	1.70	PW > PW - Office Time
12:11pm (MDT)	3:03pm (MDT)	2.87	EQP > EQP - Grader Maintenance
NOTES: Wing			
3:03pm (MDT)	4:00pm (MDT)	0.95	PW > PW - City Shop
April 6, 2021			7.77
8:20am (MDT)	9:19am (MDT)	0.98	SWR > SWR - Sewer Logs
9:19am (MDT)	10:26am (MDT)	1.12	SWR > SWR - System Maintenance
10:26am (MDT)	12:30pm (MDT)	2.07	PW > PW - Office Time
12:30pm (MDT)	2:53pm (MDT)	2.38	WTR > WTR - Service Call
2:53pm (MDT)	4:06pm (MDT)	1.22	PW > PW - City Shop
April 7, 2021			7.95
8:33am (MDT)	9:17am (MDT)	0.73	SWR > SWR - Sewer Logs
9:17am (MDT)	10:56am (MDT)	1.65	SWR > SWR - Sewer Testing
10:56am (MDT)	12:10pm (MDT)	1.23	WTR > WTR - Service Call
12:10pm (MDT)	1:58pm (MDT)	1.80	MTG > MTG - Staff Meeting
NOTES: Dan core&main			
1:58pm (MDT)	3:00pm (MDT)	1.03	SWR > SWR - Sewer Testing
3:00pm (MDT)	4:00pm (MDT)	1.00	SWR > SWR - Sewer Testing
NOTES: Samples McCall			
4:00pm (MDT)	4:30pm (MDT)	0.50	PW > PW - City Shop
April 8, 2021			8.08
8:03am (MDT)	8:43am (MDT)	0.67	MTG > MTG - Staff Meeting
8:43am (MDT)	9:39am (MDT)	0.93	SWR > SWR - Sewer Logs
9:39am (MDT)	11:58am (MDT)	2.32	SWR > SWR - System Maintenance
11:58am (MDT)	2:20pm (MDT)	2.37	WTR > WTR - Service Call
2:20pm (MDT)	4:08pm (MDT)	1.80	PW > PW - Office Time
April 9, 2021			8.10

8:00am (MDT)	8:44am (MDT)	0.73	SWR > SWR - Sewer Logs
8:44am (MDT)	9:25am (MDT)	0.68	SWR > SWR - System Maintenance
9:25am (MDT)	11:45am (MDT)	2.33	PW > PW - Office Time
11:45am (MDT)	2:01pm (MDT)	2.27	WTR > WTR - Service Call
2:01pm (MDT)	4:06pm (MDT)	2.08	PW > PW - Office Time

April 12, 2021 **9.30**

8:30am (MDT)	9:09am (MDT)	0.65	MTG > MTG - Staff Meeting
9:09am (MDT)	10:00am (MDT)	0.85	WTR > WTR - Service Call
10:00am (MDT)	4:48pm (MDT)	6.80	SWR > SWR - System Maintenance
NOTES: Clean and camera			
6:30pm (MDT)	7:30pm (MDT)	1.00	MTG > MTG - Other Government

April 13, 2021 **8.03**

8:00am (MDT)	8:45am (MDT)	0.75	SWR > SWR - Sewer Logs
8:45am (MDT)	10:13am (MDT)	1.47	MTG > MTG - Staff Meeting
10:13am (MDT)	12:00pm (MDT)	1.78	IND > IND - Industrial Park Maintenance
NOTES: Fire extinguishers			
12:00pm (MDT)	1:44pm (MDT)	1.73	SWR > SWR - System Maintenance
1:44pm (MDT)	4:02pm (MDT)	2.30	PW > PW - Office Time

April 14, 2021 **6.18**

8:09am (MDT)	8:33am (MDT)	0.40	SWR > SWR - Sewer Logs
11:00am (MDT)	12:30pm (MDT)	1.50	SWR > SWR - Sewer Testing
12:30pm (MDT)	2:53pm (MDT)	2.38	WTR > WTR - Booster Pump Maintenance
2:53pm (MDT)	3:56pm (MDT)	1.05	WTR > WTR - Service Call
3:56pm (MDT)	4:47pm (MDT)	0.85	PW > PW - City Shop

April 15, 2021 **8.08**

8:00am (MDT)	8:51am (MDT)	0.85	SWR > SWR - Sewer Logs
8:51am (MDT)	10:12am (MDT)	1.35	SWR > SWR - System Maintenance
10:12am (MDT)	3:29pm (MDT)	5.28	STRTS > STRTS - Grading / Blading
3:29pm (MDT)	4:05pm (MDT)	0.60	PW > PW - City Shop

Jessie Gerke

Pay Period

4/1/2021 to

4/16/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	4/1/2021	8.05							8.05	
Friday	4/2/2021								0.00	
Saturday	4/3/2021								0.00	
Total Week		8.05	0.00	0.00	0.00	0.00	0.00	0.00	8.05	
Sunday	4/4/2021								0.00	
Monday	4/5/2021	8.00							8.00	
Tuesday	4/6/2021	7.77							7.77	
Wednesday	4/7/2021	7.95							7.95	
Thursday	4/8/2021	8.08							8.08	
Friday	4/9/2021	8.10							8.10	
Saturday	4/10/2021								0.00	
Total Week		39.90	0.00	0.00	0.00	0.00	0.00	0.00	39.90	
Sunday	4/11/2021								0.00	
Monday	4/12/2021	9.30							9.30	
Tuesday	4/13/2021	8.04							8.04	
Wednesday	4/14/2021	6.18							6.18	
Thursday	4/15/2021	8.08							8.08	
Friday	4/16/2021								0.00	
Saturday									0.00	
Total Week		31.60	0.00	0.00	0.00	0.00	0.00	0.00	31.60	
Total Pay Period		79.55	0.00	0.00	0.00	0.00	0.00	0.00	79.55	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes: