

Angie Mettie

Pay Period

4/16/2021 to

4/30/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	4/16/2021	4.05							4.05	
Saturday	4/17/2021								0.00	
Total Week		4.05	0.00	0.00	0.00	0.00	0.00	0.00	4.05	
Sunday	4/18/2021								0.00	
Monday	4/19/2021	6.62							6.62	
Tuesday	4/20/2021	6.43							6.43	
Wednesday	4/21/2021	6.43							6.43	
Thursday	4/22/2021	6.42							6.42	
Friday	4/23/2021	5.05							5.05	
Saturday	4/24/2021								0.00	
Total Week		30.95	0.00	0.00	0.00	0.00	0.00	0.00	30.95	
Sunday	4/25/2021								0.00	
Monday	4/26/2021	7.97							7.97	
Tuesday	4/27/2021	6.51							6.51	
Wednesday	4/28/2021	6.53							6.53	
Thursday	4/29/2021	6.47							6.47	
Friday	4/30/2021	5.64							5.64	
Saturday									0.00	
Total Week		33.12	0.00	0.00	0.00	0.00	0.00	0.00	33.12	
Total Pay Period		68.12	0.00	0.00	0.00	0.00	0.00	0.00	68.12	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

04/16/2021 to 04/30/2021

Regular	PTO	OT	DT	Total Hours
68.12	0.00	0.00	0.00	68.12

Time in	Time out	Duration	
April 16, 2021			
8:45am	12:48pm	4.05	ADM > ADM - Customer Relations
April 19, 2021			
8:27am	3:04pm	6.62	ADM > ADM - Customer Relations
April 20, 2021			
8:41am	3:07pm	6.43	MTG > MTG - Staff Meeting
April 21, 2021			
8:42am	3:08pm	6.43	ADM > ADM - Customer Relations
April 22, 2021			
8:47am	3:12pm	6.42	ADM > ADM - Customer Relations
April 23, 2021			
8:49am	1:52pm	5.05	ADM > ADM - Customer Relations
April 26, 2021			
8:29am	3:12pm	6.72	ADM > ADM - Customer Relations
6:30pm	7:45pm	1.25	MTG > MTG - Council Meeting
April 27, 2021			
8:47am	3:18pm	6.52	ADM > ADM - Customer Relations
April 28, 2021			
8:41am	3:13pm	6.53	ADM > ADM - Customer Relations
April 29, 2021			
8:45am	3:13pm	6.47	ADM > ADM - Customer Relations
April 30, 2021			
7:25am	1:03pm	5.63	ADM > ADM - Customer Relations