

Dana Kautz, City Treasurer

Staff Report for City Council Meeting April 26<sup>th</sup>, 2021

Projects:

- Payroll and tax payments
- Quarterly Unemployment Insurance Report and submitting report.
- Quarterly 941 Report and submission
- Notary Application
- Workers' Compensation Reporting as well as fixing individuals who were not set up correctly in Black Mountain.
- Payroll Audits, making sure all paperwork and info was included and organized for each payroll cycle.
- Set up an Amazon account for tax free purchasing for the City (office supplies etc. that we could not find where we normally order office supplies)
- Quarterly Financial Reports and spreadsheet to upload to the website.
- Bank Reconciliations

Issues/Complaints:

- I have had multiple people mention to me their concerns for the house on Heigho where the fire was. Burnt insulation and other material have been blowing into neighbor's yards. Also, there is concern as it is not boarded up or barricaded in anyway and kids are able to go in and out as they please risking being seriously injured. A question has come up if it would be possible to board up the windows and doors to keep people (mainly children) out, as well as to keep burnt material and garbage from blowing all over the neighborhood. One person I talked to said they have to pick up trash that has blown into their yard (where her children play) from that house daily. She is concerned that some of the material may be toxic and while her children stay and play in their own yard, they are at risk, especially with the burnt insulation among other construction materials that may be hazardous.