

Brianna Hoxie

Pay Period

9/1/2023 to

9/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	9/1/2023								0.00	
Saturday	9/2/2023								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	9/3/2023								0.00	
Monday	9/4/2023					8.00			8.00	
Tuesday	9/5/2023	7.35							7.35	
Wednesday	9/6/2023	8.83							8.83	
Thursday	9/7/2023	8.15							8.15	
Friday	9/8/2023	3.44							3.44	
Saturday	9/9/2023								0.00	
Total Week		27.77	0.00	0.00	0.00	8.00	0.00	0.00	35.77	
Sunday	9/10/2023								0.00	
Monday	9/11/2023	9.12							9.12	
Tuesday	9/12/2023	7.53							7.53	
Wednesday	9/13/2023	5.80							5.80	
Thursday	9/14/2023	7.50							7.50	
Friday	9/15/2023								0.00	
Saturday									0.00	
Total Week		29.95	0.00	0.00	0.00	0.00	0.00	0.00	29.95	
Total Pay Period		57.72	0.00	0.00	0.00	8.00	0.00	0.00	65.72	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Brianna Hoxie

09/01/2023 to 09/15/2023

Regular	PTO	OT	DT	Total Hours
57.72	0.00	0.00	0.00	57.72

Time in	Time out	Duration		
September 5, 2023				7.35
7:51am	3:12pm	7.35	ADM > ADM - Customer Relations	
September 6, 2023				8.83
7:50am	3:25pm	7.58	ADM > ADM - Customer Relations	
6:00pm	7:15pm	1.25	MTG > MTG - Parks Meeting	
September 7, 2023				8.15
7:50am	3:59pm	8.15	ADM > ADM - Customer Relations	
September 8, 2023				3.43
10:40am	2:06pm	3.43	ADM > ADM - Customer Relations	
September 11, 2023				9.12
7:52am	3:22pm	7.50	ADM > ADM - Customer Relations	
6:20pm	7:57pm	1.62	MTG > MTG - Council Meeting	
September 12, 2023				7.53
7:47am	3:19pm	7.53	ADM > ADM - Customer Relations	
September 13, 2023				5.80
9:38am	3:26pm	5.80	ADM > ADM - Customer Relations	
September 14, 2023				7.50
7:42am	3:12pm	7.50	ADM > ADM - Customer Relations	