

Brianna Hoxie

Pay Period

9/16/2023 to

9/30/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	9/16/2023								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	9/17/2023								0.00	
Monday	9/18/2023	7.45							7.45	
Tuesday	9/19/2023	7.70							7.70	
Wednesday	9/20/2023								0.00	
Thursday	9/21/2023	7.38							7.38	
Friday	9/22/2023								0.00	
Saturday	9/23/2023								0.00	
Total Week		22.53	0.00	0.00	0.00	0.00	0.00	0.00	22.53	
Sunday	9/24/2023								0.00	
Monday	9/25/2023	11.07							11.07	
Tuesday	9/26/2023								0.00	
Wednesday	9/27/2023	7.55							7.55	
Thursday	9/28/2023	7.47							7.47	
Friday	9/29/2023	3.05							3.05	
Saturday	9/30/2023								0.00	
Total Week		29.14	0.00	0.00	0.00	0.00	0.00	0.00	29.14	
Total Pay Period		51.67	0.00	0.00	0.00	0.00	0.00	0.00	51.67	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Brianna Hoxie

09/16/2023 to 09/30/2023

Regular	PTO	OT	DT	Total Hours
51.67	0.00	0.00	0.00	51.67

Time in	Time out	Duration	
September 18, 2023			
			7.45
7:56am	3:23pm	7.45	ADM > ADM - Customer Relations
September 19, 2023			
			7.70
7:48am	3:30pm	7.70	ADM > ADM - Customer Relations
September 21, 2023			
			7.38
7:48am	3:11pm	7.38	ADM > ADM - Customer Relations
September 25, 2023			
			11.07
7:40am	3:57pm	8.28	ADM > ADM - Customer Relations
6:04pm	8:51pm	2.78	MTG > MTG - Council Meeting
September 27, 2023			
			7.55
7:49am	3:22pm	7.55	ADM > ADM - Customer Relations
September 28, 2023			
			7.47
8:00am	3:28pm	7.47	ADM > ADM - Customer Relations
September 29, 2023			
			3.05
1:56pm	4:59pm	3.05	ADM > ADM - Customer Relations