

Jessica Gerke

Pay Period

9/1/2023 to

9/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	9/1/2023	6.75							6.75	
Saturday	9/2/2023								0.00	
<b>Total Week</b>		<b>6.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.75</b>	
Sunday	9/3/2023								0.00	
Monday	9/4/2023								0.00	
Tuesday	9/5/2023	7.42							7.42	
Wednesday	9/6/2023	5.22							5.22	
Thursday	9/7/2023	10.38							10.38	
Friday	9/8/2023	6.96							6.96	
Saturday	9/9/2023								0.00	
<b>Total Week</b>		<b>29.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29.98</b>	
Sunday	9/10/2023								0.00	
Monday	9/11/2023								0.00	
Tuesday	9/12/2023	1.77							1.77	
Wednesday	9/13/2023								0.00	
Thursday	9/14/2023								0.00	
Friday	9/15/2023						7.00		7.00	
Saturday									0.00	
<b>Total Week</b>		<b>1.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>	<b>0.00</b>	<b>8.77</b>	
<b>Total Pay Period</b>		<b>38.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>	<b>0.00</b>	<b>45.50</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

09/01/2023 to 09/15/2023

Regular	PTO	OT	DT	Total Hours
<b>38.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38.50</b>

Time in	Time out	Duration	
<b>September 1, 2023</b>			<b>6.75</b>
9:00am (MDT)	10:17am (MDT)	1.28	PARK > PARK - Maintenance
10:17am (MDT)	1:00pm (MDT)	2.72	STRTS > STRTS - Dust Abatement
<b>NOTES:</b> Water			
1:00pm (MDT)	2:12pm (MDT)	1.20	PARK > PARK - Maintenance
2:12pm (MDT)	3:45pm (MDT)	1.55	STRTS > STRTS - Dust Abatement
<b>NOTES:</b> Water			
<b>September 5, 2023</b>			<b>7.42</b>
8:20am (MDT)	9:08am (MDT)	0.80	MTG > MTG - Staff Meeting
9:08am (MDT)	10:57am (MDT)	1.82	PW > PW - Office Time
10:57am (MDT)	3:45pm (MDT)	4.80	STRTS > STRTS - Storm Drainage
<b>September 6, 2023</b>			<b>5.22</b>
10:32am (MDT)	3:45pm (MDT)	5.22	PW > PW - City Shop > Shop
<b>September 7, 2023</b>			<b>10.38</b>
9:15am (MDT)	11:43am (MDT)	2.47	STRTS > STRTS - Storm Drainage
<b>NOTES:</b> Taylor			
11:43am (MDT)	3:04pm (MDT)	3.35	STRTS > STRTS - Storm Drainage
<b>NOTES:</b> Commercial			
3:04pm (MDT)	7:38pm (MDT)	4.57	WTR > WTR - Service Call
<b>September 8, 2023</b>			<b>6.97</b>
9:17am (MDT)	4:15pm (MDT)	6.97	STRTS > STRTS - Storm Drainage
<b>NOTES:</b> Commercial			
<b>September 12, 2023</b>			<b>1.77</b>
4:04pm (MDT)	5:50pm (MDT)	1.77	WTR > WTR - Service Call
<b>NOTES:</b> Larae			