

Dana Kautz

Pay Period

3/16/2024 to

3/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	3/31/2024								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	3/16/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	3/17/2024								0.00	
Monday	3/18/2024	2.78							2.78	
Tuesday	3/19/2024	2.57							2.57	
Wednesday	3/20/2024								0.00	
Thursday	3/21/2024	2.72							2.72	
Friday	3/22/2024								0.00	
Saturday	3/23/2024								0.00	
Total Week		8.07	0.00	0.00	0.00	0.00	0.00	0.00	8.07	
Sunday	3/24/2024								0.00	
Monday	3/25/2024								0.00	
Tuesday	3/26/2024								0.00	
Wednesday	3/27/2024								0.00	
Thursday	3/28/2024								0.00	
Friday	3/29/2024								0.00	
Saturday	3/30/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		8.07	0.00	0.00	0.00	0.00	0.00	0.00	8.07	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

