

Kyla Gardner

Pay Period

3/16/2024 to

3/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	3/31/2024									0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday	3/16/2024									0.00
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	3/17/2024									0.00
Monday	3/18/2024	7.58								7.58
Tuesday	3/19/2024	7.47								7.47
Wednesday	3/20/2024	7.65								7.65
Thursday	3/21/2024	7.72								7.72
Friday	3/22/2024	5.60								5.60
Saturday	3/23/2024									0.00
Total Week		36.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.02
Sunday	3/24/2024									0.00
Monday	3/25/2024	9.52								9.52
Tuesday	3/26/2024	7.35								7.35
Wednesday	3/27/2024	7.52								7.52
Thursday	3/28/2024	9.45								9.45
Friday	3/29/2024	4.70								4.70
Saturday	3/30/2024									0.00
Total Week		38.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.54
Total Pay Period		74.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.56

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

