

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Hunter Brown

DEPARTMENT

Public Works

MONTH

January

TASKS COMPLETED

Continued mutual PW Staff training
Maintain Roads during indecisive weather
Maintain water Meters and componentes during customer plow season
Drainage - Checked, maintained, problem areas under supervision
Streets - Maintain surface during abrasive drive patterns (4WD)
Park - Seasonal maintenance performed (Drain Water Heater)
Winter Procedure - Supervise Michaels equ. operation ECT...

PROJECTS IN PROGRESS

Continued mutual PW Staff training (Learning proper water O&M from Michael)
Maintain, Repair, and stabilize Roads during continued indecisive weather
Maintain vigilance against freezing water Meters and potential exfiltration
Drainage - continued observation, note standing water areas
Streets - Control pothole and fissures to the best of current ability
ChildCare Facility - Shadow HVAC Tech and learn O&M for Samsung system
Weather Procedures - Remain insulated and practice safe operation ECT...

CHALLENGES / ISSUES

Continued Special Vehicle Maint.
- Water Truck, Pump non-operable

Continued Service Vehicle Maint.
- S-10 Headlights - Diagnose

Water Leak - Customer Cooperation
- Wiley Trailer Park

COMMUNITY INPUT & COMMENTS

The public is quite at this time.

Though the weather may be challenging, The Public works team will continue to strive for more efficient performance.