

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Hunter Brown

DEPARTMENT

Public Works

MONTH

November

TASKS COMPLETED

Continued mutual PW Staff training
 Mark New Zibley Boxes in streets
 Install water and sewer Connections for John Rhoads
 Drainage - checked and maintenance list created
 Streets - Correct Settling Road material post utility install
 Park - seasonal amenity maintenance (Soap dispensers, ect.)
 Winter Prep - Supervise Michael dry-run loader bucket/plow ECT...

PROJECTS IN PROGRESS

Loader Snow Bucket – Schedule Barron Loper to weld strut Reinforcement
 North Shed Wall - West wall finished. Reestablishing East wall and Supports
 IND Park - Follow up with Action Garage Door or Glass Pro Contractor
 IND Park - Double Check Valve install new Dielectric Coupling
 Winter Prep - Install extra Markers for new hire’s ease of mind.
 Customer - Old Meter Exchange
 Equipment - Install New Scarifiers on Backhoe bucket (Teeth) ECT...

CHALLENGES / ISSUES

“Band-aiding “assets and Equipment has
 Take a long term Told and Many items
 are now in need of professional repair.

Understand that City Staff can Maintain
 repaired Equipment in good condition,
 but only capable of prolonging the
 inevitable regarding the old and worn.

COMMUNITY INPUT & COMMENTS

“City Said I Didn’t need a permit to
 repair plumbing on my private
 property!”

While The City Does not require permits
 for said action, the State will require an
 inspection preformed by an officary
 licensed DOPL inspector.