

Jessica Gerke

Pay Period

3/1/2023 to

3/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday										0.00
Tuesday										0.00
Wednesday	3/1/2023									0.00
Thursday	3/2/2023	4.92								4.92
Friday	3/3/2023	4.73								4.73
Saturday	3/4/2023									0.00
Total Week		9.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.65
Sunday	3/5/2023									0.00
Monday	3/6/2023	5.43								5.43
Tuesday	3/7/2023									0.00
Wednesday	3/8/2023	0.63								0.63
Thursday	3/9/2023	5.48								5.48
Friday	3/10/2023									0.00
Saturday	3/11/2023	2.38								2.38
Total Week		13.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.92
Sunday	3/12/2023									0.00
Monday	3/13/2023	2.47								2.47
Tuesday	3/14/2023	3.57								3.57
Wednesday	3/15/2023	5.67								5.67
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		11.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.71
Total Pay Period		35.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.28

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

03/01/2023 to 03/15/2023

Regular	PTO	OT	DT	Total Hours
35.28	0.00	0.00	0.00	35.28

Time in	Time out	Duration		
March 2, 2023				4.92
11:01am (MDT)	12:17pm (MDT)	1.27	EQP > EQP - Parts Run	
12:17pm (MDT)	2:34pm (MDT)	2.28	PW > PW - City Shop > Shop	
NOTES: Welding				
2:34pm (MDT)	3:56pm (MDT)	1.37	IND > IND - Industrial Park Maintenance	
NOTES: Plow back lot				
March 3, 2023				4.73
11:04am (MDT)	3:48pm (MDT)	4.73	STRTS > STRTS - Storm Drainage	
March 6, 2023				5.43
1:41am (MDT)	7:07am (MDT)	5.43	STRTS > STRTS - Snow Removal	
March 8, 2023				0.63
12:40pm (MDT)	1:18pm (MDT)	0.63	WTR > WTR - Service Call	
March 9, 2023				5.48
10:14am (MDT)	11:42am (MDT)	1.47	WTR > WTR - Service Call	
11:42am (MDT)	2:49pm (MDT)	3.12	STRTS > STRTS - Snow Removal	
NOTES: Wing banks				
2:49pm (MDT)	3:43pm (MDT)	0.90	EQP > EQP - Grader Maintenance	
March 11, 2023				2.38
1:34am (MDT)	3:57am (MDT)	2.38	STRTS > STRTS - Snow Removal	
March 13, 2023				2.47
8:29am (MDT)	9:01am (MDT)	0.53	MTG > MTG - Staff Meeting	
10:16am (MDT)	12:12pm (MDT)	1.93	STRTS > STRTS - Storm Drainage	
March 14, 2023				3.57
10:06am (MDT)	1:40pm (MDT)	3.57	STRTS > STRTS - Storm Drainage	
March 15, 2023				5.67
1:34am (MDT)	7:14am (MDT)	5.67	STRTS > STRTS - Snow Removal	