

Hunter Brown

Pay Period

3/1/2023 to

3/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	3/1/2023	8.00							8.00	
Thursday	3/2/2023	8.00							8.00	
Friday	3/3/2023	4.27							4.27	
Saturday	3/4/2023								0.00	
Total Week		20.27	0.00	0.00	0.00	0.00	0.00	0.00	20.27	
Sunday	3/5/2023								0.00	
Monday	3/6/2023	8.00							8.00	
Tuesday	3/7/2023	8.00							8.00	
Wednesday	3/8/2023	8.22							8.22	
Thursday	3/9/2023	8.47							8.47	
Friday	3/10/2023	7.31		0.69					8.00	
Saturday	3/11/2023			2.83					2.83	
Total Week		40.00	0.00	3.52	0.00	0.00	0.00	0.00	43.52	
Sunday	3/12/2023								0.00	
Monday	3/13/2023	9.03							9.03	
Tuesday	3/14/2023	8.50							8.50	
Wednesday	3/15/2023	11.05							11.05	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		28.58	0.00	0.00	0.00	0.00	0.00	0.00	28.58	
Total Pay Period		88.85	0.00	3.52	0.00	0.00	0.00	0.00	92.37	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

03/01/2023 to 03/15/2023

Regular	PTO	OT	DT	Total Hours
88.85	0.00	3.52	0.00	92.37

Time in	Time out	Duration	
March 1, 2023			8.00
8:00am (MDT)	9:05am (MDT)	1.08	SWR > SWR - Sewer Logs
9:05am (MDT)	9:35am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
9:35am (MDT)	11:16am (MDT)	1.68	STRTS > STRTS - Snow Removal
NOTES: well houses and hydrants.			
11:16am (MDT)	4:00pm (MDT)	4.73	PW > PW - City Shop > Shop
NOTES: prep large drain cover for second welding.			
March 2, 2023			8.00
8:00am (MDT)	9:07am (MDT)	1.12	WTR > WTR - Booster Station & Well Logs
9:07am (MDT)	4:00pm (MDT)	6.88	PW > PW - City Shop > Shop
NOTES: second welding large drain cover.			
March 3, 2023			4.27
8:00am (MDT)	8:28am (MDT)	0.47	SWR > SWR - Sewer Logs
8:28am (MDT)	9:16am (MDT)	0.80	SWR > SWR - Auger Room Maintenance
9:16am (MDT)	12:16pm (MDT)	3.00	PARK > PARK - Maintenance
NOTES: remove holiday lights and place in storage.			
March 6, 2023			8.00
8:00am (MDT)	8:16am (MDT)	0.27	SWR > SWR - Sewer Logs
8:16am (MDT)	2:12pm (MDT)	5.93	IND > IND - Industrial Park Maintenance
NOTES: snow and ice build-up removal.			
2:12pm (MDT)	2:23pm (MDT)	0.18	PW > PW - City Shop > Shop
NOTES: repair slag-remover welding tool.			
2:23pm (MDT)	3:32pm (MDT)	1.15	PW > PW - City Shop > Shop
NOTES: repair screen room heater.			
3:32pm (MDT)	4:00pm (MDT)	0.47	SWR > Train - Sewer
NOTES: finish 8 hour comp.			
March 7, 2023			8.00
8:00am (MDT)	8:23am (MDT)	0.38	WTR > WTR - Booster Station & Well Logs
8:23am (MDT)	10:26am (MDT)	2.05	SWR > Train - Sewer
NOTES: Ph. testing with Kirk. Discuss how to spend this week without Kirk or Ivan.			
10:26am (MDT)	1:00pm (MDT)	2.57	SWR > SWR - System Maintenance
NOTES: mix and refill chlor/de-chlor reservoirs.			
1:00pm (MDT)	4:00pm (MDT)	3.00	SWR > Train - Sewer
NOTES: find, open, inspect sanity seat manholes to check for increased flow.			
March 8, 2023			8.22
8:00am (MDT)	8:31am (MDT)	0.52	SWR > SWR - Sewer Logs
8:31am (MDT)	9:00am (MDT)	0.48	WTR > WTR - Booster Station & Well Logs

9:00am (MDT)	12:00pm (MDT)	3.00	IND > IND - Industrial Park Maintenance
NOTES: remove ice build-up from garage and man doors.			
12:00pm (MDT)	4:13pm (MDT)	4.22	STRTS > STRTS - Snow Removal
NOTES: Corners and Depot.			

March 9, 2023	8.47
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8:08am (MDT)	9:11am (MDT)	1.05	PARK > PARK - Restroom
9:11am (MDT)	9:40am (MDT)	0.48	SWR > SWR - Sewer Logs
9:40am (MDT)	10:29am (MDT)	0.82	WTR > WTR - Booster Station & Well Logs
10:29am (MDT)	11:46am (MDT)	1.28	WTR > WTR - Service Call
NOTES: 3100 hwy 55 broken meter replacement.			
11:46am (MDT)	12:34pm (MDT)	0.80	EQP > EQP - Loader Maintenance
12:34pm (MDT)	4:36pm (MDT)	4.03	STRTS > STRTS - Snow Removal
NOTES: prepping ally's and winging berms for incoming snow storm.			

March 10, 2023	8.00
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8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	9:13am (MDT)	0.72	STRTS > STRTS - Snow Blowing PARK or Sidewalks
9:13am (MDT)	9:40am (MDT)	0.45	WTR > WTR - Booster Station & Well Logs
9:40am (MDT)	1:59pm (MDT)	4.32	STRTS > STRTS - Snow Removal
NOTES: WWTP access roads			
1:59pm (MDT)	4:00pm (MDT)	2.02	EQP > EQP - Grader Maintenance
NOTES: adjust chains, add HYD oil, otherwise clean and prep for tonight's snow removal.			

March 11, 2023	2.83
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1:46am (MDT)	4:36am (MDT)	2.83	STRTS > STRTS - Snow Removal
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March 13, 2023	9.03
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8:00am (MDT)	8:30am (MDT)	0.50	SWR > SWR - Sewer Logs
8:30am (MDT)	9:00am (MDT)	0.50	MTG > MTG - Staff Meeting
9:00am (MDT)	3:59pm (MDT)	6.98	STRTS > STRTS - Storm Drainage
3:59pm (MDT)	4:25pm (MDT)	0.43	SWR > Train - Sewer
NOTES: finish 8 hour comp			
4:25pm (MDT)	5:02pm (MDT)	0.62	PW > PW - City Shop > Shop
NOTES: unstuck hot rod from lagoon access roads.			

March 14, 2023	8.50
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8:00am (MDT)	8:51am (MDT)	0.85	WTR > WTR - Booster Station & Well Logs
8:51am (MDT)	4:30pm (MDT)	7.65	STRTS > STRTS - Storm Drainage
NOTES: minor road repair to solve water collection.			

March 15, 2023	11.05
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4:57am (MDT)	8:00am (MDT)	3.05	EMERGENCY > 1 Emergency - Assessment
NOTES: responding to SCADA alarm.			
8:00am (MDT)	11:15am (MDT)	3.25	STRTS > STRTS - Snow Removal
11:15am (MDT)	12:49pm (MDT)	1.57	PARK > PARK - Restroom

NOTES: unlock and snow blow

12:49pm (MDT) 2:56pm (MDT) 2.12

SWR > SWR - System Maintenance

NOTES: stabilize system after emergency.

2:56pm (MDT) 4:00pm (MDT) 1.07

SWR > Train - Sewer

NOTES: study and understand: Breakpoint Chlorination.