

Kyla Gardner

Pay Period

3/1/2023 to

3/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	3/1/2023	4.47					3.00		7.47	
Thursday	3/2/2023	8.55							8.55	
Friday	3/3/2023								0.00	
Saturday	3/4/2023								0.00	
<b>Total Week</b>		<b>13.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>16.02</b>	
Sunday	3/5/2023								0.00	
Monday	3/6/2023	7.77							7.77	
Tuesday	3/7/2023	7.72							7.72	
Wednesday	3/8/2023	7.53							7.53	
Thursday	3/9/2023	7.73							7.73	
Friday	3/10/2023								0.00	
Saturday	3/11/2023								0.00	
<b>Total Week</b>		<b>30.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30.75</b>	
Sunday	3/12/2023								0.00	
Monday	3/13/2023	9.60							9.60	
Tuesday	3/14/2023	7.37							7.37	
Wednesday	3/15/2023	7.48							7.48	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>24.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24.45</b>	
<b>Total Pay Period</b>		<b>68.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>71.22</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Kyla Gardner

03/01/2023 to 03/15/2023

Regular	PTO	OT	DT	Total Hours
<b>68.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68.22</b>

Time in	Time out	Duration		
<b>March 1, 2023</b>				<b>4.47</b>
8:04am	9:01am	0.95	ADM > ADM - Customer Relations	
12:13pm	3:44pm	3.52	ADM > ADM - Customer Relations	
<b>March 2, 2023</b>				<b>8.55</b>
7:59am	3:24pm	7.42	MTG > MTG - Other Government	
<b>NOTES:</b> Leadership Academy Meeting McCall and New Meadows				
3:57pm	5:05pm	1.13	MTG > MTG - Other Government	
<b>NOTES:</b> West Central Mountain Housing Trust Meeting				
<b>March 6, 2023</b>				<b>7.77</b>
7:50am	8:30am	0.67	ADM > ADM - Customer Relations	
8:30am	9:07am	0.62	MTG > MTG - Staff Meeting	
9:07am	3:36pm	6.48	ADM > ADM - Customer Relations	
<b>March 7, 2023</b>				<b>7.72</b>
7:50am	3:33pm	7.72	ADM > ADM - Customer Relations	
<b>March 8, 2023</b>				<b>7.53</b>
7:58am	3:30pm	7.53	ADM > ADM - Customer Relations	
<b>March 9, 2023</b>				<b>7.73</b>
7:48am	3:32pm	7.73	ADM > ADM - Customer Relations	
<b>March 13, 2023</b>				<b>9.60</b>
7:57am	8:30am	0.55	ADM > ADM - Customer Relations	
8:30am	9:15am	0.75	MTG > MTG - Staff Meeting	
9:15am	3:29pm	6.23	ADM > ADM - Customer Relations	
5:51pm	7:55pm	2.07	MTG > MTG - Council Meeting	
<b>March 14, 2023</b>				<b>7.37</b>
7:51am	3:13pm	7.37	ADM > ADM - Customer Relations	
<b>March 15, 2023</b>				<b>7.48</b>
8:01am	3:30pm	7.48	ADM > ADM - Customer Relations	