

Hunter Brown

Pay Period

12/1/2023 to

12/15/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	12/1/2023	8.50							8.50	
Saturday	12/2/2023	3.10							3.10	
<b>Total Week</b>		<b>11.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.60</b>	
Sunday	12/3/2023	4.77							4.77	
Monday	12/4/2023	8.52							8.52	
Tuesday	12/5/2023	6.98							6.98	
Wednesday	12/6/2023	8.13							8.13	
Thursday	12/7/2023	8.50							8.50	
Friday	12/8/2023	3.10		5.40					8.50	
Saturday	12/9/2023								0.00	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>5.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.40</b>	
Sunday	12/10/2023								0.00	
Monday	12/11/2023	9.17							9.17	
Tuesday	12/12/2023	8.50							8.50	
Wednesday	12/13/2023	8.63							8.63	
Thursday	12/14/2023	9.00							9.00	
Friday	12/15/2023	4.70		3.70					8.40	
Saturday									0.00	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>3.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>43.70</b>	
<b>Total Pay Period</b>		<b>91.60</b>	<b>0.00</b>	<b>9.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.70</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Hunter Brown

12/01/2023 to 12/15/2023

Regular	PTO	OT	DT	Total Hours
<b>86.00</b>	<b>0.00</b>	<b>14.70</b>	<b>0.00</b>	<b>100.70</b>

Time in	Time out	Duration	
<b>December 1, 2023</b>			<b>8.50</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			
9:00am (MST)	4:00pm (MST)	7.00	PARK > PARK - Maintenance
<b>NOTES:</b> Holiday lighting			
<b>December 2, 2023</b>			<b>3.10</b>
10:05am (MST)	11:02am (MST)	0.95	EQP > EQP - Grader Maintenance
<b>NOTES:</b> Ensure fuel is full and cut corners off from deformed cutting edge. (Make blade straight again) Await Johnny Browns assistance with positioning.			
11:02am (MST)	11:41am (MST)	0.65	EQP > EQP - Loader Maintenance
<b>NOTES:</b> Ensure fuel is filled and inspect chains while driving.			
11:41am (MST)	1:02pm (MST)	1.35	EQP > EQP - Grader Maintenance
<b>NOTES:</b> Continue forming cutting edge			
11:51pm (MST)	12:00am (MST)	0.15	STRTS > STRTS - Snow Removal
<b>December 3, 2023</b>			<b>4.77</b>
12:00am (MST)	4:46am (MST)	4.77	STRTS > STRTS - Snow Removal
<b>December 4, 2023</b>			<b>8.52</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			
9:00am (MST)	2:12pm (MST)	5.20	STRTS > STRTS - Snow Removal
<b>NOTES:</b> Frost layer repair			
2:12pm (MST)	4:01pm (MST)	1.82	STRTS > STRTS - Snow Removal
<b>NOTES:</b> Mark Virginia bulbouts			
<b>December 5, 2023</b>			<b>6.98</b>
12:30am (MST)	4:39am (MST)	4.15	STRTS > STRTS - Snow Removal
12:30pm (MST)	1:18pm (MST)	0.80	SWR > SWR - System Maintenance
<b>NOTES:</b> Assess auger issues caused by integrity.			
1:18pm (MST)	1:56pm (MST)	0.63	WTR > WTR - Reporting
<b>NOTES:</b> Collect flow data from Boise station and seen to Kirk over mobile.			
1:56pm (MST)	3:20pm (MST)	1.40	SWR > SWR - System Maintenance
<b>NOTES:</b> Assess Beaumont apartments for Sewer leak. Determined on customer lateral.			
<b>December 6, 2023</b>			<b>8.13</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			

9:00am (MST) 3:38pm (MST) 6.63 IND > IND - Industrial Park Maintenance  
**NOTES:** Cleaning, sorting, organizing, building shelves, overall solving storage issues.

**December 7, 2023 8.50**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST) 4:00pm (MST) 7.00 IND > IND - Industrial Park Maintenance  
**NOTES:** Continued cleaning, sorting and organizing.

**December 8, 2023 8.50**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST) 12:59pm (MST) 3.98 EQP > EQP - DUST Attach Maintenance  
**NOTES:** Assess new Skid-Steer: copy down fluids and filter info Test fluids Ensure implement function Test snow removal capabilities Ensure safe implement storage Ensure safe vehicle storage

12:59pm (MST) 4:00pm (MST) 3.02 STRTS > STRTS - Storm Drainage

**December 11, 2023 9.17**

7:30am (MST) 8:30am (MST) 1.00 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

8:30am (MST) 9:00am (MST) 0.50 MTG > MTG - Staff Meeting

9:00am (MST) 9:34am (MST) 0.57 WTR > WTR - Reporting  
**NOTES:** Assist Ivan with meter inspections. 417 S. Hiegho

9:34am (MST) 12:35pm (MST) 3.02 PARK > PARK - Maintenance  
**NOTES:** Afix Angie's Star to Christmas tree.

12:35pm (MST) 4:40pm (MST) 4.08 EQP > EQP - Parts Run  
**NOTES:** Create hitch receiver implement attachment.

**December 12, 2023 8.50**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST) 11:27am (MST) 2.45 EQP > EQP - Parts Run  
**NOTES:** Continue Iorn Work on receiver hitch attachment.

11:27am (MST) 12:15pm (MST) 0.80 SWR > SWR - System Maintenance  
**NOTES:** Assist Kirk with emergency Auger room Trench reshaping.

12:15pm (MST) 4:00pm (MST) 3.75 WTR > WTR - Well #4 Maintenance  
**NOTES:** Inspect generator and it's connections to well 4 building. Note differences from well 5 location. Make necessary changes to prep for generator relocation.

**December 13, 2023 8.63**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance

**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST)                      12:31pm (MST)                      3.52                      WTR > WTR - Well #4 Maintenance

**NOTES:** Move generator

12:31pm (MST)                      4:08pm (MST)                      3.62                      EQP > EQP - Parts Run

**NOTES:** Finish receiver forks attachment.

**December 14, 2023**

**9.00**

7:30am (MST)                      9:00am (MST)                      1.50                      SWR > SWR - System Maintenance

**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST)                      12:30pm (MST)                      3.50                      WTR > WTR-WELL PROJECT

**NOTES:** Well 5 Gen exhaust maintenance.

12:30pm (MST)                      1:16pm (MST)                      0.77                      EQP > EQP - Parts Run

**NOTES:** To Jerrys in Council for better fuel pump exchange and CB Annt. Coax

1:16pm (MST)                      4:30pm (MST)                      3.23                      EQP > EQP - Parts Run

**NOTES:** Install CB radio in skid steer

**December 15, 2023**

**8.40**

7:30am (MST)                      9:00am (MST)                      1.50                      SWR > SWR - System Maintenance

**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST)                      3:54pm (MST)                      6.90                      EQP > EQP - Parts Run

**NOTES:** Jetter fuel pump, install and test Skid-steer CB, finish.