

1 **TOWN OF NEWMARKET, NEW HAMPSHIRE**

2 **TOWN COUNCIL REGULAR MEETING**

3 April 6, 2022 7:00 PM

4 Council Chambers

5 Draft Minutes

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9 **Councilors Present:** Council Chair Toni Weinstein, Councilor Megan Brabec, Councilor Scott
10 Blackstone, Councilor Katanna Conley, Councilor Brian Ward, Councilor Joe Lamattina and
11 Councilor Colin White.

12
13 **Staff Present:** Town Manager Stephen Fournier and Wendy Chase, Recording Secretary.

14
15 Chair Weinstein convened the meeting at 7:00 PM and led the Pledge of Allegiance.
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17

18 **AGENDA**

19 **ELECTION OF OFFICERS, ADOPTION OF TOWN COUNCIL RULES, AND**
20 **COMMITTEE ASSIGNMENTS**

21 *Elect a Chair*

22 Councilor Brabec nominated Councilor Toni Weinstein as Chair of the Town Council.

23 There were no other nominations.

24 Councilor Weinstein accepted the nomination.

25 Councilor Brabec made a motion to Appoint *Councilor Weinstein as Chair*, which was seconded
26 by Councilor Conley.

27 Motion was passed by a vote of 7-0.

28 *Elect a Vice-chair*

29 Councilor Brabec nominated Councilor Katanna Conley as Vice chair of the Town Council.

30 There were no other nominations.

31 Councilor Conley accepted the nomination.

32 Councilor Brabec made a motion to Appoint *Councilor Conley as Vice chair*, which was seconded
33 by Councilor Ward.

34 Motion was passed by a vote of 7-0.

35 *Appoint Committee Representatives -*

36 Councilor Ward expressed interest on remaining as Councilor Rep to the Budget Committee.

37 Councilor Brabec expressed interest on serving as Councilor Rep to the Arts and Tourism
38 Commission.

39 Town Manager Fournier said that the Councilor Rep to the Highway Safety Committee is usually
40 the Council Chair and is also on the Licensing Board.

41 Chair Weinstein has served as the Council Rep to the Energy and Environment Committee for 5
42 years and would like to have another Councilor serve this year.

43 Chair Weinstein requested each Councilor email herself and the Town Manager, prior to the April
44 20th meeting, indicating their preference to which committees/commissions/boards they would like
45 to serve as a Town Councilor Representative.

46 *Council Rules of Proceedings -*

47 Town Manager Fournier remarked that the hour for the public portion of the meetings was changed
48 to end from 10:00 PM to 9:00 PM.

49 Councilor Conley made a motion to Adopt *the 2022/2023 Council Rules of Proceedings*, which
50 was seconded by Councilor Ward.

51 Motion was passed by a vote of 7-0.

52 **PUBLIC FORUM**

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54 Chair Weinstein opened the Public Forum at 7:12 PM.

55
56 There was no one from the public present.

57
58 Chair Weinstein closed the Public Forum at 7:12 PM.

59

60 **TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES**

61

62 **March 16, 2022 Meeting Minutes**

63

64 Councilor Conley made a motion to Approve *the March 16, 2022 Meeting Minutes*, which was
65 seconded by Councilor Ward.

66

67 Motion was Passed by a vote of 5-0-2. Councilor LaMattina and Councilor White abstained.

68

69 **REPORT OF THE TOWN MANAGER**

70

71 **Director of Planning and Community Development:** The Town Manager is requesting
72 confirmation from the Town Council on his appointment of Bart McDonough as the new Director
73 of Planning and Community Development. Mr. McDonough is coming from the Town of Kittery
74 where he served as Town Planner. He has served in similar positions in Salisbury, MA and the
75 Southern New Hampshire Planning Commission.

76

77 **Code Enforcement Officer:** The new director will hire a new Code Enforcement Officer. The ad
78 and job description will go out soon.

79

80 **Town Engineer:** This position will administer all town capital projects; review plans for the
81 community development; designs, prepares specification and inspects municipal construction
82 projects; prepares asset management programs to maintain infrastructure. The plan is to have
83 someone on board this summer.

84

85 **Moody Point Storm Water Grant:** The Town is going to work with the Moody Point
86 Homeowner's Association which agreed to apply for a Planning and Assessment grant up to
87 \$100,000 available through the NHDES Coastal Program and Watershed Assistance Section for
88 Cushing Road/Lubberland Road/Moody Point stormwater management projects. The study looks
89 into all drainage within Moody Point contributing to run-off onto Town roads and outflows to
90 Great Bay. We are not able to apply for Implementation grant funding now but believe additional
91 programs will be available in the future.

92

93 **Route 108 and Route 152:** The Town Manager met with representatives from the Strafford
94 Regional Planning Commission and NH DOT to discuss adding a project to the State's 10-year
95 plan. The project would begin planning to address the South Main Street and Exeter Street
96 intersection for safety improvements.

97

98 **Joint Town Council/School Board Meeting:** The joint meeting is scheduled for Wednesday,
99 April 13th at 6:00 PM in the Auditorium beginning with a non-public session.

100

101 **Sewer and Water Impact Fees:** The Town Manager received one proposal and rejected it.

102

103 **Town Council Orientation:** Town Manager Fournier went over a brief PowerPoint presentation
104 with the Councilors reiterating proper public meeting etiquette. Chair Weinstein remarked on the
105 importance of letting the Chair know if a Councilor will be absent from a meeting.

106 **COMMITTEE REPORTS**

107

108 Chair Weinstein said that the Energy & Environmental Advisory Committee tried to meet last
109 night but had no quorum.

110

111 Councilor LaMattina asked for information on the basic charge of each Committee.

112

113 **TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND**
114 **ELECTIONS**

115

116 Confirmation of the Appointment of R. Bart McDonough as Director of Planning and Community
117 Development

118

119 Councilor Conley made a motion to *confirm the Appointment of R. Bart McDonough as Director*
120 *of Planning and Community Development*, which was seconded by Councilor Ward.

121

122 Motion was passed by a vote of 7-0.

123

124 Onica Bronstein – Ad hoc Arts & Tourism Commission

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126 Councilor Conley made a motion to *Approve the Appointment of Onica Bronstein to the Ad hoc*
127 *Arts and Tourism Commission with a term expiration of December 31, 2024*, which was seconded
128 by Councilor Ward.

129

130 Motion was passed by a vote of 7-0.

131

132 Deborah Smith – Ad hoc Arts & Tourism Commission

133

134 Councilor Conley made a motion to *Approve the Appointment of Deborah Smith to the Ad hoc Arts*
135 *and Tourism Commission with a term expiration of December 31, 2024*, which was seconded by
136 Councilor Ward.

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138 Motion was passed by a vote of 7-0.

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140 **CORRESPONDENCE TO THE COUNCIL**

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142 There was no correspondence.

143

144 **CLOSING COMMENTS BY THE TOWN COUNCILORS**

145

146 Councilor Ward reminded everyone of the Wentworth Cheswill presentation Saturday evening,
147 April 9th at 7:00 PM at the Millspace, 55 Man Street, Newmarket. There will be multiple panels.

148

149 Town Manager Fournier reminded everyone of the Joint Meeting with the School Board on
150 Wednesday, April 13th at 6:00 PM in the Town Hall Auditorium. The meeting will begin with a
151 non-public session.

152 Town Manager Fournier said that he would have an update soon on the Class A Trail at Neal Mill
153 Road and the replacement signs at the Elementary School and Rec Center.

154
155 Chair Weinstein thanked Fire Chief Malasky for bringing the fire truck to town hall before the
156 meeting for the Councilors to see.

157
158 Chair Weinstein said that Sarah Stinson from Wildcat Transit informed her that they will be doing
159 a trial bus route to Cherry Hill through May 18th.

160
161 Chair Weinstein said that she will reach out to the Planning Board Chair to set up a joint meeting
162 with the Planning Board and Town Council.

163
164 **NEXT MEETING**

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166 April 13, 2022, Joint Meeting with the School Board.

167
168 April 20, 2022, Regular Meeting.

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170 **ADJOURNMENT**

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172 Chair Weinstein adjourned the meeting at 7:50 PM without objection.

173
174 Respectfully submitted,

175
176 Wendy V. Chase
177 Recording Secretary

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