



TOWN OF NEWMARKET, NEW HAMPSHIRE
OFFICE of the TOWN MANAGER

REPORT OF THE TOWN MANAGER

June 1, 2022

Salary Survey: On the agenda this evening for a first reading is a resolution approving a consulting firm to conduct a salary survey for the Town. Pursuant to the town's Personnel Policy we are required to conduct a study of salary levels and make recommendations to the Council based on the study's findings. In addition to this policy requirement with the current market, we are finding ourselves behind on competitive pay rates, and not attracting the candidates we would like as well as losing others.

We received two bids and are recommending MRI to conduct this survey this summer/fall.

Policy Enactment: I have submitted an ordinance amendment to allow for departmental operation policies to be reviewed and approved by the Town Manager. This is consistent with other council-manager forms of government in the area.

Moody Point Storm Water Grant: We heard from NHDES Coastal Program regarding our submission for funding to study the critical infrastructure at Moody Point. Unfortunately, our submission was not selected for funding. Though we had a strong project and application, but it sounds like there were a lot of applications for this program. We may be eligible for funding through the NHDES Clean Water State Revolving Fund (CWSRF) Loan Program. We will submit a pre-application for a Stormwater Planning Project. There is \$100,000 principal forgiveness, so it is different from the grant but in the end, no cost to the Town. We would have to get authority to borrow, enter into a loan, and then it would be forgiven.

ONGOING PROJECTS

****This section will not be reported orally to the Town Council at the meeting but will use this as a chance to update on any developments in ongoing projects.****

Town Engineer: We are receiving resumes currently.

New Road: The project is underway.

NH Municipal Management Association Annual Conference: I will be attending the MMANH annual conference in Keene June 15-17. The Director of Administrative Services will be filling in for me at the next council meeting.

Contracts Signed on Behalf of the Town Since Last Meeting:

- Closing on Deed of Conservation Restrictions - Former Gaziano Tract
- New Road Project Change Order – No Change in Cost
- AP Check Run DATE: 05/19/2022 CHECK RUN: 051922-1 AMOUNT: \$ 36,403.69
- AP ACH Payments: 5/19/2022 - 36,998.39
- Environmental assessment review Newmarket Housing Authority CFP FY 2022 for Categorically Excluded Activities/Projects subject to §58.5AP

Respectfully Submitted,



Stephen R. Pournier
Town Manager