

Rob asked me to give a general schedule for revising the master plan. An outline is below.

1. Village Council asks Planning Commission to update the master plan.
2. Village Council signs agreement with consultant on work plan and fee or directs staff to prepare updates.
3. When agreement is signed, the Planning Commission sends an Intent to Plan letter to surrounding communities, County, and utilities, and starts the update.
4. The Planning Commission may use a survey, schedule an open house, or use some other form of public engagement.
5. When the Planning Commission feels that the plan is mostly complete, the Village Council will approve the mandatory distribution to surrounding communities, County, and utilities.
6. The review period will not exceed 63 days.
7. A public hearing is held and final revisions made following this review period.
8. The updated master plan is approved by the Planning Commission of Village Council.