



AGENDA REPORT

New Haven, Michigan

Meeting Type

MEETING DATE: 10 March 2026

DEPARTMENT: Village President

DATE SUBMITTED: 4 March 2026

PREPARED BY: Brian Meissen

ITEM TITLE: Government Affairs Liaison

EXECUTIVE SUMMARY:

As long as I've been on Council, a recurring theme has been the need to methodically go through our ordinances for updates. We still find ourselves being held to ordinances written many decades ago which are no longer relevant, ordinances which conflict with each other, or ordinances with fees which are woefully outdated. Mr. Yaroch has offered to assist the Village in this endeavor utilizing his experience in local government and state government to methodically review our ordinances to bring them up to date, remove discrepancies, etc.

Additionally, Mr. Yaroch has experience with codifying resolutions and has offered to take our past resolutions and get them into the E-Code system so they're more readily available for reference.

With Mr. Yaroch's experience in local and state government, he offered to attend the day meetings on behalf of the Village to ensure that our community is represented in these meetings. Examples include day meetings for SEMCOG, MML, County meetings, etc.

In discussions with Ms. Cazel and Chief Stier, a job description has been drafted for a temporary position titled Government Affairs Liaison. I am proposing the position start as a 12-month temporary position to be revisited prior to the beginning of FY2026-2027. Presently, Mr. Yaroch is employed as a part-time employee of the FD. If this temporary position is approved, he would be temporarily reclassified to Village Administration, with the hourly pay coming from the general fund. As the ordinance review winds down, his hours would transfer back to the Fire Department to maintain a minimum of 24 hours a week, with the Village portion being the meetings he attends representing the Village.