



AGENDA REPORT

New Haven, Michigan

Meeting Type

MEETING DATE: 11 November 2025

DEPARTMENT:

DATE SUBMITTED: 4 November 2025

PREPARED BY: Brian Meissen

ITEM TITLE: Village Hall Parking Lot

EXECUTIVE SUMMARY:

As you may have noticed, the parking lot is in disrepair after years of freeze/thaw cycles. Since our lease agreement is a triple net lease agreement, we are responsible for the maintenance of the parking lot. While the entire asphalt parking lot around the Administration and Police Department sections of the building are in need of repair, we are holding off on repairing the entrance and section along the Police Department to avoid having any asphalt damaged from heavy equipment when the landlord repairs the police department side of the building.

As D&J Contracting is one of our preferred contractors, we reached out to them to get a quote on just the administration section of the parking lot. Attached is the quote for this section and the associated picture showing the proposed area to be refinished. The total amount for the quote is \$53,765 which includes an allowance of 55 tons of 21aa for base repairs.

RECOMMENDED ACTION:

Approve quote from D&J Contracting in the amount of \$53,765.

ADMINISTRATIVE REVIEW:

EXHIBITS:

8694.pdf – Quote from D&J Contracting

Pic.pdf – Image of the area to be rebuild/resurfaced