



# AGENDA REPORT

New Haven, Michigan  
Council Meeting

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**MEETING DATE:** March 12, 2024  
**DEPARTMENT:** Office  
**DATE SUBMITTED:** February 29, 2024  
**PREPARED BY:** Sandra Cazel  
**ITEM TITLE:** 2023-24 Budget Amendments 4<sup>th</sup> Quarter

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## EXECUTIVE SUMMARY:

This time of year, I further review for the last time any discrepancies in our line items to prepare for our audit. DPW Salaries are usually an issue this time of year. Building repairs had an emergency repair at the DPW Storage building had the heating system break down and caused frozen pipes. Equipment repair and maintenance costs are up. Utilities are down because of the mild winter.

**RECOMMENDED ACTION:** Approve budget amendment increase for 2023-24 Fiscal Year end in the amount of \$23,446.25 to our expenses.

## ADMINISTRATIVE REVIEW:

## EXHIBITS: