



# AGENDA REPORT

New Haven, Michigan

Meeting Type

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**MEETING DATE:** 13 August 2024

**DEPARTMENT:** Office of the Village President

**DATE SUBMITTED:** 6 August 2024

**PREPARED BY:** Brian Meissen

**ITEM TITLE:** Pool Vehicle Purchase Request

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## EXECUTIVE SUMMARY:

On behalf of the staff, supervisors, and code enforcement officer, I am requesting that the Village consider purchasing a pool vehicle to be shared amongst the group. As you may or may not know, our Code Enforcement officer uses his personal vehicle while on duty. We have recently had issues where upset residents have followed the Code Enforcement officer back towards his house; we have had incidents where they recognize his personal vehicle while he's not on-duty driving around, etc. Additionally, our staff use their personal vehicles to make trips to the post office, Staples, or several other errands during the month and the Village incurs mileage reimbursement as a result. A pool vehicle would allow our Code Enforcement officer to safely patrol the village and would allow our staff to run errands using a Village-owned vehicle.

The lowest cost vehicle on the spreadsheet is a 2024 Chevrolet Trax FWD at \$19,116. For the purposes of the pool vehicle, I believe the Trax would be sufficient for Code Enforcement and staff errands. The vehicle would be stored in the parking lot behind the building, and/or once the police department side of the building is repaired, we could store the vehicle in the PD garage.

## RECOMMENDED ACTION:

Authorize the purchase of a 2024 Chevrolet Trax FWD at the cost of \$19,116 plus delivery fees.

## ADMINISTRATIVE REVIEW:

## EXHIBITS:

2024 Model Year MIDeal Vehicle List