



Executive Summary

New Haven, Michigan

Regular Council Meeting

MEETING DATE:	11 August 2026
DEPARTMENT:	Village President
DATE SUBMITTED:	4 August 2026
PREPARED BY:	Brian Meissen
ITEM TITLE:	Agenda and Meeting Management Software Update

EXECUTIVE SUMMARY:

Our current agenda software platform – Meeting Essentials – is being replaced by CivicPlus’s Agenda and Meeting Management Software. CivicPlus acquired Municode awhile back and has been running both their own CivicPlus agenda software plus the Municode agenda software for awhile, but are now consolidating to the one agenda software suite. As such, they are going to need to migrate us over to the new CivicPlus Agenda and Meeting Management Software suite.

This change is at no cost to us – they will be keeping our current support pricing the same as we currently have.

I wanted to bring this forward so everyone is aware that the agenda software will be changing in the future - our agenda packets and the agenda website may have a different look as a result.

RECOMMENDED ACTION:

No action necessary, this is only for informative discussion.