



AGENDA REPORT

New Haven, Michigan Regular Council Meeting

MEETING DATE:	11 August 2026
DEPARTMENT:	Village President
DATE SUBMITTED:	4 August 2026
PREPARED BY:	Brian Meissen
ITEM TITLE:	Revize Website Redesign

EXECUTIVE SUMMARY:

I previously brought forward the attached quote for the Revize website redesign which would cost just shy of \$4,000 – the expense comes from migration of documents (\$1,980) and a set up fee for a new module to be added to the website: Interactive Forms (\$1,950). This is a module which the office has been asking for us to have for a long time which would allow residents to fill out forms directly on our website instead of having to print a sheet out and turn in a paper copy.

When we previously discussed this redesign, I mentioned that it would cause an increase to our annual support cost with Revize. They sent over the attached updated support agreement which would increase our annual fee by \$900. Without the interactive forms, our annual support fee is currently \$2,600, so the support agreement is only increasing by \$900.

RECOMMENDED ACTION:

A motion to approve the Revize website redesign quote for \$3,930. Additionally, a separate motion to approve the updated support agreement of \$3,500.