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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Workshop Item: Discussion of 2026 Outgoing Grant Program
Date: 1/1/26

Purpose:

The purpose of this Council Workshop item is to discuss possible changes to the 2026 Outgoing Grant Program. With the total budget for Outgoing Grants in 2026 having been adjusted to \$10,000, it may be good to look at how the Grant Program is administered in 2026. For the last few years, Outgoing Grants were made available during two separate grant cycles, with typical grant awards ranging from \$500 to \$2500. In 2024, total Outgoing Grant distribution was \$16,000, in 2025 the total was \$15,000.

With a total of \$10,000 available in 2026 staff recommends the following program changes:

- Reduce grant applications to one award period in 2026
- Open the grant application period in May of 2026 with awards in late June of 2026
- Offer (2) grant awards up to \$2500 each
- Offer (3) grant awards up to \$1000 each
- Offer the balance amount available (\$2000) in smaller awards of between \$500 - \$1,000
- Notify past grant applicants of changes to the program early in 2026