

1 **New Castle, Colorado**  
2 **Historic Preservation Commission Meeting**  
3 **Monday, January 19, 2026, 6:30 PM**

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5 **Call to Order**

6 Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.

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8 **Pledge of Allegiance**

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10 **Roll Call**

11	Present	Commissioner Ruth Fletcher
12		Commissioner Richard Fletcher
13		Chair Mari Riddile
14		Commissioner Richard Parks
15		
16	Absent	Commissioner Brandy Copeland
17		Alternate Commissioner Tom Fuller

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20 Also present at the meeting were Town Clerk Mindy Andis, and members of the public.

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22 **MOTION: Chair Riddile made a motion to excuse Commissioner Copeland's**  
23 **absence Commissioner Richard Fletcher seconded the motion, and it passed**  
24 **unanimously.**

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26 **Meeting Notice**

27 Town Clerk, Mindy Andis verified that her office gave notice of the meeting in accordance  
28 with Resolution TC 2026-1.

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30 **Conflicts of Interest**

31 There were no conflicts of interest.

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33 **Citizen Comments on Items NOT on the Agenda**

34 There were no citizen comments.

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36 **Agenda Changes**

37 There were no agenda changes

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39 **Items for Consideration**

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41 **Discussion of Historical Preservation Commission at Founder's Day Celebration**  
42 **February 7, 2026**

43 Chair Riddile explained this year's Founder's Day Celebration would be focusing on the  
44 cemetery. Commissioner Parks said this would be a good time to acknowledge the  
45 cemetery being historically designated and do the actual dedication in the spring.  
46 Chair Riddile and Commissioner Parks said they would be able to attend.

47 **Consider Wording on Highland Cemetery's Historical Designation Plaque**

48 Chair Riddile asked the commission to think about what they would like the wording on  
49 the plaque to be and will make a decision at their next meeting in February.  
50 Commissioner Parks said he would look at how it's done in other places in the state.

1 **Consider Location of Highland Cemetery's Plaque**

2 Commissioner Ruth Fletcher suggested the wooded entrance sign.  
3 Commissioner Parks said having the plaque placed on a stone and inlaying it in the Old  
4 Solider Circle. The commission will come back to a later meeting to make a final decision.

5 **Consider Approval of October 20, 2025, Minutes.**

6 **MOTION: Chair Riddile made a motion to approve the minutes from October 20,**  
7 **2025. Commissioner Parks seconded the motion, and it passed unanimously.**

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9 **Commissioner Comments:**

10 Commissioner Parks said he had reviewed the grant information Assistant Michelle Huster  
11 has sent out to the commission. He said there was a grant opportunity for Community  
12 Grants Aline Giving Program. This grant might be good for an actual sign with the  
13 cemetery map and possible for the stone for the plaque. The application is due on  
14 February 2, 2026, this grant we might have to let go since it's due before the commission  
15 meets again. There are micro grants that are non-competitive grants. He believes it is a  
16 letter of interest explaining how the money would be used. Commissioner Parks said he  
17 would be attending a webinar on January 28, 2026, for Mapping Story, Managing Places,  
18 Connecting Communities, GIS for Historic Preservation. Chair Riddile asked for an Agenda  
19 item to have Commissioner Parks give an update from the webinar.

20  
21 **Adjourn**

22 **MOTION: Mayor A. Riddile made a motion to adjourn.**

23 The meeting adjourned at 6:45 p.m.

24  
25 Respectfully submitted,

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28 \_\_\_\_\_  
29 Mari Riddile, Chair

30 \_\_\_\_\_  
Town Clerk Mindy Andis, CMC