

Clerk's Office  
 Michelle Huster, HPC Clerk  
 (970) 984-2311  
 Email: mhuster@newcastlecolorado.org



Town of New Castle  
 PO Box 90  
 450 W. Main Street  
 New Castle, CO 81647

## HISTORICAL DESIGNATION APPLICATION

Note: All land use applications must be filed with the Town Clerk. Please consult the Town Planner for codes specific to the Land Development Application. All application materials are subject to the Colorado Open Records Act (CORA), C.R.S. §24-72-201 to 207.

<b>Applicant:</b> New Castle Historical Preservation Commission	
<b>Address:</b> 450 W Main Street, New Castle Co 81647	<b>Phone:</b> <b>E-mail:</b> maririddile@gmail.com
<b>Property Owner:</b> Town of New Castle	
<b>Address:</b> 450 W Main Street, New Castle Co 81647	<b>Phone:</b> <b>E-mail:</b> mhuster@newcastlecolorado.org
<b>Contact Person:</b> Mari Riddile	
<b>Address:</b> 450 W Main Street, New Castle Co 81647	<b>Phone:</b> <b>E-mail:</b> maririddil'e@gmail.com
<b>Property Location/Address:</b> 1009 Clubhouse Drive, New Castle, Co. 81647	
<b>Legal Description:</b> Section 29 Township 5 Range 90 PT SENW. ALSO A TR OF LAND CONT. 1.07AC +/- AS DESC IN BK 1211 PG 613. ALSO A TR OF LAND CONT 2.452 AC +/- AS DESC IN 1425/192.	<b>Acres:</b> 10.512
<b>Existing Zone (e.g., Residential R-1, Commercial C-1):</b> None-Cemetery	<b>Existing Land Use:</b> Cemetery

### TYPE(S) OF LAND USE(S) REQUESTED

- |  |   |
|--|---|
| <input type="checkbox"/> Pre-Annexation Agreement<br><input type="checkbox"/> Annexation<br><input type="checkbox"/> Subdivision (including Minor and Major Subdivisions, Lot Splits, Sketch Plans, Subdivision Preliminary Plans, Subdivision Final Plans, & Condominiumizations)<br><input type="checkbox"/> Amended Plat<br><input type="checkbox"/> Planned Unit Development (including PUD Sketch Plans, Preliminary PUD Development Plans, PUD Master Plans and Final PUD Development Plans)<br><input type="checkbox"/> Master Plan Amendment | <input type="checkbox"/> Conditional Use Permit or Special Review Use Permit<br><input checked="" type="checkbox"/> Historical Designation<br><input type="checkbox"/> Site Specific Development Plan/Vested Rights<br><input type="checkbox"/> Variance<br><input type="checkbox"/> Zoning<br><input type="checkbox"/> Zoning Amendment<br><input type="checkbox"/> Re-zoning<br><input type="checkbox"/> Watershed Permit<br><input type="checkbox"/> |
|--|---|

Applicant Signature	Date
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# AGREEMENT TO PAY CONSULTING AND ADMINISTRATIVE COSTS

Pursuant to municipal code section 16.08.070, for any land use application, the applicant shall pay all costs incurred by the town for the preparation of plats, plans, other required data and documents, recording fees, publication costs, legal and engineering review and advice, planning review and advice, inspections and all other out-of-pocket costs incurred by the town in connection with the land use application. In the case of withdrawal or denial of a land use application, the applicant shall be responsible for all costs actually incurred by the town in connection with such application regardless of the state of the review process at which the application is withdrawn or denied.

To secure payment of costs incurred by the town, the owner of the land proposed for development (and the applicant, if different) shall be required to sign the following agreement:

*By signing below, the applicant and property owner hereby agree to reimburse the Town the actual costs to the Town for engineering, planning, surveying, legal services, and all other costs incurred by the Town in connection with the review and approval of the land use application. I also agree to reimburse the Town for the cost of making any correction or additions to the master copy of the official Town map and for any fees for recording any plats and accompanying documents with the County Clerk and Recorder of Garfield County. I agree that interest shall be imposed at the rate of 1.5% per month on all balances not paid within thirty (30) days of a statement. In the event the Town pursues collection of any amounts due and unpaid, the Town shall be entitled to collect attorney's fees and costs. In addition to all other remedies allowable by law, I agree that in the event any amounts remain due and unpaid for sixty (60) days the Town shall have the power and authority to certify such amounts, plus a ten percent penalty, to Garfield County to be imposed as a tax lien against the real property subject to the development application.*

SO AGREED this 21st day of JULY, 20  .

Historic Preservation Commission  
Applicant (Print Name)

970-984-2311  
Telephone Number

marilyn@newcastlecolorado.org  
Email

Town of New Castle  
Property Owner

Town Clerk  
Relationship of Owner to Applicant

maririddile  
Signature of Applicant

450 W. Main St, New Castle, CO 81647  
Mailing Address of Applicant

maririddile@gmail.com  
Email Address of Applicant

Marilyn Riddile  
Signature of Property Owner

Po Box 90 New Castle, CO 81647  
Owner Mailing Address

Type of application: Historic Designation

Property description: Highland Cemetery  
Revised 3/2021