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### Memorandum

**To:** Mayor & Council  
**From:** David Reynolds  
**Re:** Agenda Item: Consider Ordinance TC 2026-2  
**Date:** 3/3/26

**Purpose:**

The purpose of this agenda item is to consider adoption of Ordinance TC 2026-2, approving the updates to Municipal Code Chapter 13.28 *Water Conservation*.

During regular Town Council meetings held on February 3 and February 17, 2026, Town Council discussed making needed updates to the Town's Emergency Drought Plan Policy. Council and staff noted that if updates to the Emergency Drought Plan Policy were to be adopted, it would be wise to review and update corresponding and related sections of the Municipal Code. Ordinance TC 2026-2 is designed to bring clarity and uniformity to the Water Conservation sections of the Municipal Code while also bringing alignment between the Code and the revised Drought Plan Policy.