

New Castle, Colorado
Historic Preservation Commission Meeting
Monday, May 19, 2025, 6:30 PM

Call to Order

Commission Chair Mari Riddile called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call

Present Chair Mari Riddile
 Commissioner Richard Parks
 Commissioner Ruth Fletcher
 Commissioner Richard Fletcher
 Commissioner Brandy Copeland
 Alternate Commissioner Tom Fuller

Absent

Meeting Notice

Professional Assistant to the Town Clerk, Michelle Huster verified that her office gave notice of the meeting in accordance with Resolution TC 2024-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Agenda Changes

Items for Consideration

Consider Historical Designation of Down Valley Brewing at 589 W. Main St.

Professional Assistant to the Town Clerk Michelle Huster said Down Valley Brewing was requesting consideration for historic designation. The applicant Haley and Brad Williams of Family Matters LLC of Down Valley Brewing submitted a letter of interest asking for historical designation. Professional Assistant Huster said her office needed a completed land use Application and Affidavit agreeing to pay consultant fees to begin the process. Richard Parks inquired about the information required for the application. Professional Assistant Huster confirmed that much of the necessary information could be found on the Garfield County Assessor's website. The commission discussed changing the next meeting to June 23 to allow enough time for Ms. Williams to notice a public hearing.

MOTION: Chair Riddile made a motion to schedule a special meeting on June 23rd for the public hearing for the Down Valley Brewing historic designation request. Vice Chair Ruth Fletcher seconded the motion and it passed unanimously.

Discussion update on Highland Cemetery Historic Designation

Commissioner Richard Parks presented his work on the Highland Cemetery designation (**Exhibit A**) . He provided a detailed description of the cemetery, including its history,

significance, and notable features. Parks suggested that commission members could take on specific research tasks to complete the designation application. The following assignments were made: Alternate Commissioner Fuller said he would review the list of names buried in the cemetery and research their significance using historic newspapers. Chair Riddile volunteered to research the Woodmen of the World monuments in the cemetery.

Professional Assistant Huster explained that once the application is complete, Historic Preservation Commission (HPC) would need to present the application to council because Highland Cemetery is town owned property. The commission agreed to try to complete their assigned tasks by the next meeting to move the process forward during the summer.

Discussion of Future Videography Project Subjects

Chair Riddile said she would like to interview older residents of New Castle for the next videography project with Colorado Mountain College (CMC). Professional Assistant Huster suggested Alan Botterof, an 84-year-old resident who has contributed historical information to local Facebook pages.

Consider Approval of April 21, 2025, Minutes

MOTION: Chair Riddile made a motion to approve the minutes from March 17, 2025. Commissioner Copeland seconded the motion, and it passed unanimously.

Commissioner Comments

Chair Riddile asked Professional Assistant Huster to notify the commissioners when Ms. Williams completes steps in the designation process.

Adjourn

MOTION: Chair Riddile made a motion to adjourn. Commissioner Parks seconded the motion, and it passed unanimously.

The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Mari Riddile, Chair

Professional Assistant to the Town Clerk
Michelle Huster