

# JOHN C. COLLINS, P.C.

Attorney at Law

P.O. Box 664  
Glenwood Springs, Colorado 81602

Phone: 970-379-1472  
Email: collinslawpc@gmail.com

April 1, 2024

Ms. Mindy Andis  
Town / Court Clerk  
Town of New Castle, Colorado

Town Council  
Town of New Castle, Colorado

Re: Municipal Prosecutor

Dear Ms. Andis and Town Council,

It is a pleasure and honor having the opportunity to apply for your upcoming Municipal Prosecutor position. I have attached a copy of my resume for your review.

It was bitter-sweet, honestly, when I pulled-up my resume, as I have not done so for over 20 years. Bitter in that I cannot believe that it's been 32 years since I graduated from law school and that somehow, I am now 59 years old. Sweet in that everything listed on my resume brought back only great memories.

I understand that you're probably not interested in all of those old positions listed on my resume, but instead of re-working a new one, I decided to just give you what I have because it still does give you a "snapshot" of my education and experience. Oh, I just noticed, I guess the old stuff may be relevant after-all in that it shows that I was employed as a Municipal Prosecutor for the Cities of Minneapolis and St. Paul during my third-year of law school (it was an accomplishment to be sworn in as a "student attorney" in those days...again good memories).

I am an energetic and young feeling 59-year-old and fully intend on working for at least another ten-years. Interestingly (to me anyway) as I write this, I find myself feeling both nervous and excited, so, I must still be young. Anyway, if hired, you do not have to worry about me retiring, thereby causing you to go through this hiring process again within the next few years.

As you can see on my resume, I currently enjoy the following contracts, all since 2000.

Municipal Prosecutor, City of Glenwood Springs, Colorado.  
Municipal Judge, Town of Carbondale, Colorado.  
Municipal Judge, Town of Basalt, Colorado.  
Special Assistant Eagle County Attorney, Eagle County, Colorado.

I no longer practice family law, personal injury law or really, take any private cases at all anymore. It has been years since I entered into a private case and when I do, it is usually for a friend or someone who just needs an attorney.

In addition to the above-contracts, I fill-in as both Municipal Prosecutor and Municipal Judge in several municipalities, when needed. You likely know this as I have been covering prosecution in New Castle for Tim Graves for several years now. Ms. Andis has compensated me in the form of New Castle coffee mugs, which is why you have not received a bill from me. Prior to covering for Tim, I was actually your back-up Municipal Judge for Judge Hugh Warder. I voluntarily passed that baton to Amanda Maurer when she arrived on the scene.

A few significant advantages you have with me are:

My experience and knowledge of New Castle: I know how to prosecute municipal cases and know the philosophy of your small town with respect to doing so. If chosen, I would immediately meet with your police department and / or representative of your council to ensure that. I am still learning and am getting better at prosecuting, but you can be rest-assured that if hired, I would "hit the ground" running.

I would not be using the prosecutor position, or your Municipal Court for that matter, as a vehicle to gain experience or to make a name for myself. Hiring someone with those goals would result in an unnecessary expense to you in that there would be unnecessary trials and Court appointed public defenders. Yes, trials are sometimes necessary and every Defendant can request one, however, I have found that most cases can be resolved short of trial. A proper plea-bargain can leave the town satisfied by receipt of a fine, while at the same time, leaving the Defendant satisfied in that he or she got a fair shake from the town. There is such a thing as a Defendant acknowledging their wrong, paying a fine and leaving the building with nothing but respect for the town, police department and court. Efficient and fair resolution of both traffic and criminal cases, in my opinion, should be the chief goal for your prosecutor; also taking into consideration that these Municipal Court appearances are most often the only court appearances these Defendants will ever make.

Since I do not take private cases, it is extremely rare for me to be conflicted-out of cases. With me, you will have minimal need to pay for substitute prosecutors.

I understand that, if hired, I represent New Castle in my personal life as well. All of you, and I, happily share that responsibility. I still make mistakes, but you can be confident that my mistakes are not linked to dishonesty or any other off-duty behaviors that would embarrass or otherwise cast the Town of New Castle in a negative light.

There are more qualities I have and reasons you should choose me, such as my reliability, but I am tired of talking about myself here. I am hopeful that the above is sufficient to grant me the honor and privilege of meeting with all of you in person to further discuss.

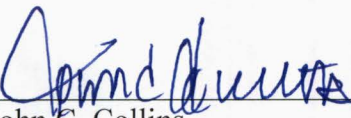
Oh, as far as money, I am thinking flat-fee, five-or-six hundred dollars per month? Open for discussion of course as I have not put too much thought into that, nor have I reviewed Tim's contract with you.

I really appreciate the opportunity of being able to make this application with you and for being assessed for the job. You are all invited to contact me if you need anything else or have any questions of me.

p.s.: noting that it is April 1, I hope you do not find me foolish in making this application.

Very truly yours,

**JOHN C. COLLINS, P.C.**

  
\_\_\_\_\_  
John C. Collins



**JOHN CHRISTOPHER COLLINS**

P.O. Box 664

Glenwood Springs, Colorado 81601

970-379-1472

**EDUCATION**

**William Mitchell College of Law**, Saint Paul, Minnesota

Degree: Juris Doctor, June 1992

Licenses: Minnesota State Bar, October 1992

Colorado State Bar, December 1998

United States District Court, March 1995

Eighth Circuit Court of Appeals, June 1996

**College of Saint Thomas**, Saint Paul, Minnesota

Degree: Bachelor of Arts, Business Administration, May 1989

Major: Economics Minor: Finance

**PROFESSIONAL  
EXPERIENCE**

**Attorney, Private Practice**

JOHN C. COLLINS, P.C., Glenwood Springs, Colorado

January 2000 – Present

- General practice concentrating in the areas of criminal and personal injury law
- Municipal Court Judge: Carbondale & Basalt, Colorado
- City Prosecutor: Glenwood Springs, Colorado
- Associate City Prosecutor: Rifle, Colorado
- Special Assistant County Attorney, Eagle County, Colorado

**Legal Advisor, Financial Officer**

D. HAVILAND HOSPITALITY, Boulder, Colorado

June 1997 – December 1999

- Provide legal service in the areas of employment, contract and tax law
- Perform general accounting duties

**Assistant Public Defender**

THIRD JUDICIAL DISTRICT, Rochester, Minnesota

January 1994 – May 1997

- Provide public defense to indigent clients charged with felony offenses
- Provide public defense to juveniles and interested parties in CHIPS petitions

**Associate Attorney**

WARREN F. PLUNKETT & ASSOCIATES, Austin, Minnesota

October 1993 – January 1996

- General practice concentrating in the areas of criminal, employment and personal injury law
- Appellate litigation before the Minnesota Supreme Court and Eighth Circuit Court of Appeals

**Judicial Law Clerk**

HONORABLE JAMES PREECE, Bemidji, Minnesota

August 1992 – October 1993

- Legal research and writing
- Brief judge on substantive legal issues prior to court hearings

**OTHER  
EXPERIENCE**

**Law Clerk**

RAMSEY COUNTY DISTRICT COURT, Saint Paul, Minnesota

June 1990 – August 1992

- Temporary revolving assignment among 26 District Court Judges
- Legal research and writing

**Certified Student Attorney**

HENNEPIN / RAMSEY COUNTY, Saint Paul, Minneapolis, Minnesota

June 1990 – August 1992

- Prosecution of traffic and municipal offenses
- Representation of parties in Parental Notification Hearings

**References to be furnished upon request**