

Memo

To: Local Liquor Authority

From: Mindy Andis, Town Clerk

Date: June 3, 2025

Re: Town of New Castle Special Event Liquor Permit for the Chili Cook-Off and Mac & Cheese Competition, December 5, 2025

Request: The Special Event Staff of the Town of New Castle requests a special events liquor license for the Chili Cook-Off and Mac & Cheese Competition on December 5, 2025, located in Burning Mountain Park at 157 W. Main Street.

Background: The Town of New Castle Special Event Coordinator filed the application on April 21, 2025. The public hearing has been properly noticed. The application is properly completed.

Recommendation: If Council's consensus is to approve the attached application for a special event liquor permit for the Town of New Castle, the Clerk's Office staff recommends that Council consider the following condition(s):

That although the application requests a permit time until 8:00 p.m. on December 5, 2025, staff recommends that alcohol be served until 7:30 p.m., and alcohol be allowed on premises until 8:00 p.m.

Policy Implications: The policy implication of Council's approval of this special event license is that the town shall have the authority to serve, sell or distribute malt, vinous and spirituous liquors for on-premises consumption at the 2025 Chili Cook-Off and Mac & Cheese Competition on December 5, 2025, from 5:30 p.m. to 8:00 p.m.

Budget Implications: Adopting staff's recommendation would increase sales tax revenues. Even though the applicant is a non-profit organization, it is required to collect and remit sales tax on beer garden sales.

Mindy Andis, CMC

Department Head (signature)