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### Memorandum

**To:** Mayor & Council  
**From:** David Reynolds  
**Re:** Agenda Item: Consider Cancellation or Rescheduling of the July 1<sup>st</sup> Town Council Meeting  
**Date:** 06/17/2025

**Purpose:**

The purpose of this agenda item is to consider the cancellation or rescheduling of the regularly scheduled Town Council meeting on Tuesday, July 1st.

Over the past three years, the Town Council has either cancelled or rescheduled the meeting that falls during the week of Independence Day. Adjusting the meeting schedule has allowed Council members and staff additional time to enjoy the holiday.

This year, the 4th of July falls on a Friday and does not directly conflict with the scheduled meeting. However, staff would like to confirm whether Council wishes to maintain, reschedule, or cancel the July 1st meeting. At this time, there are no items scheduled for the agenda.