

Groom Law Office, L.L.C.
Attorney & Counselor at Law

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Monica J. Groom
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March 14, 2024

Town of New Castle
Town Council, New Castle, CO
450 W. Main Street, PO Box 90
New Castle, CO 81647

Via Email only to: Mindy Andis, CMC, Town Clerk/Court Clerk - mandis@newcastlecolorado.org

RE: Municipal Court Judge Position

Dear Council Members:

I respectfully request you consider me for the position of Municipal Court Judge for the Town of New Castle.

I grew up in the Roaring Fork Valley and have been an attorney in private practice in this area since 2001. My practice is primarily in family law with a significant amount of time being dedicated to dependency and neglect actions in which I am appointed counsel. While I have only had the opportunity to act as the substitute judge for the City of Glenwood Springs for Municipal Court Judge Amanda Maurer, I do believe that experience and my experience in the practice of family law makes me well suited to understand the unique dynamics of our valley while fairly and equally applying the law to anyone who appears before me.

While the close-knit and relatively small-town nature of the New Castle community makes it likely I would be familiar with some individuals who may appear before me, I do not believe my potential conflicts of interest are any greater than any other judicial official currently presiding. I would certainly recuse myself from any action involving a person, or persons, with whom I have had previous contact as either a client or in an adversarial capacity. I do not anticipate such occasions to occur on more than occasional basis.

I have never been the subject of any disciplinary action.

I have enclosed my resume for your review.

Please do not hesitate contact me with any questions and thank you for your consideration.

With kind regards,


Monica J. Groom
Attorney at Law

Enclosure

MONICA J. GROOM

Attorney at Law

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SUMMARY OF QUALIFICATIONS

I am an experienced trial attorney specializing in family law and dependency and neglect matters.

WORK EXPERIENCE

Private Practice - Groom Law Office, LLC

Title: Attorney at Law, Owner

June 1, 2014 - Present

Summary of duties:

- Provide legal services to individuals in the area of family law and dependency and neglect
- Draft wills and trusts
- Office Administration
- Supervise any staff/contract work by paralegals

Office of Respondent Parent Counsel

Title: Contract Attorney

July 2014 – Present Practice in the 9th, 7th, and 21st Judicial Districts

Summary of duties:

- Court-appointed counsel representing indigent parents in Dependency and Neglect actions
- Oversee discovery process
- Trial preparation and trial

Substitute Municipal Judge for the City of Glenwood Springs

February 2018 - Present

Summary of duties:

- Attend and fill in for Municipal Court Judge when needed
- Attend in person to address the criminal, traffic, juvenile, and adult dockets
- Review and sign off on warrant affidavits
- Provide advisements for individuals picked up on warrants

Northwest Legal Services

Title: Contract Attorney

January 2016 – January 2023

Summary of duties:

- Assigned cases representing indigent clients or domestic violence victims in family law matters.
- Review of case matter with client
- Explanation of legal process and applicable statutes

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- Oversee discovery process
- Trial preparation and trial.

Defiance Law Firm, P.C.
September 2006 - June 2014
Title: Associate Attorney

Summary of duties:

- Represent clients in civil actions, specializing in family law.
- Represent all court-appointed Dependency and Neglect clients
- Counsel clients regarding legal process
- Draft and review pleadings
- Oversee discovery process
- Trial preparation and trial

Balcomb and Green, P.C.
February 2002 - November 2002
Title: Contract Attorney
Direct Supervisor: Scott Balcomb

Summary of duties:

- Review assigned files
- Draft pleadings

EDUCATION:

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| Admission to the Colorado Bar: | July 2001 |
| Creighton Law School | 1995-1998, J.D. |
| Creighton University | 1991-1995, B.S.B.A. Degree |
| Roaring Fork High School Carbondale, CO | 1991, Diploma |

COMMUNITY:

Alpine Legal Services Provide *pro bono* work as needed.
Rocky Mtn Shooters Rodeo Team: Colorado Jr. High and High School Rodeo: Member (child participating)
Best Practice Team for the 9th Judicial District: Attend monthly meetings and subcommittee meetings regarding various subjects involving the dependency and neglect process in the 9th judicial district.

REFERENCES:

Gladly provided upon request.