



Town of New Castle
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Memorandum

To: Mayor & Council
From: David Reynolds
Re: Agenda Item: Consider ROW License for the Duck Blind Tavern
Date: 04/07/2026

Purpose:

The purpose of this agenda item is to consider approval of a Right of Way (ROW) License Agreement with the Duck Blind Tavern. Located at 316 W. Main St. The Duck Blind Tavern is requesting partial use of the sidewalk area in front of their business. Like an earlier agreement with EAT Bistro located previously at the same address, the Duck Blind wishes to add limited outdoor seating during nice weather days.

Staff has reviewed the concept, as well as limitations due to overall sidewalk width, and has the following recommendations:

Seating area must leave no less than 4' of usable flat sidewalk service for pedestrians to comfortably pass between the designated seating area and the sloped portion of adjoining sidewalk.

Due to sidewalk width limitations, seating area shall be limited to "two person" tables only.

Seating area shall be separated from remaining sidewalk by a suitable barrier.

The Duck Blind Tavern will acquire and maintain appropriate liquor licenses for the expanded service space.

See attached draft license agreement and drawings for more information.